


SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS <i>OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30</i>				1. REQUISITION NUMBER SEE SCHEDULE		PAGE 1 OF 75	
2. CONTRACT NO. GS-06F-0627Z		3. AWARD/EFFECTIVE DATE 20-Nov-2018		4. ORDER NUMBER N6883619F0012		5. SOLICITATION NUMBER N6883618Q0220	
7. FOR SOLICITATION INFORMATION CALL:		a. NAME SHAKIMA SLAPPEY				b. TELEPHONE NUMBER (No Collect Calls) 904-542-1060	
9. ISSUED BY NAVSUP FLC JACKSONVILLE CONTRACTS DIV SHAKIMA SLAPPEY 110 YORKTOWN AVE, 3RD FLOOR NAS JACKSONVILLE FL 32212-0097 TEL: 904-542-1060 FAX: 904-542-1088		CODE N68836		10. THIS ACQUISITION IS <input type="checkbox"/> UNRESTRICTED OR <input checked="" type="checkbox"/> SET ASIDE: 100 % FOR: <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS <input checked="" type="checkbox"/> SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS </div> <div> <input type="checkbox"/> WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOMEN-OWNED SMALL BUSINESS PROGRAM <input type="checkbox"/> EDWOSB <input type="checkbox"/> 8(A) </div> <div> NAICS: 541512 SIZE STANDARD: \$27,500,000 </div> </div>			
11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input checked="" type="checkbox"/> SEE SCHEDULE		12. DISCOUNT TERMS		13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) <input type="checkbox"/>		13b. RATING	
						14. METHOD OF SOLICITATION <input type="checkbox"/> RFQ <input type="checkbox"/> IFB <input checked="" type="checkbox"/> RFP	
15. DELIVER TO COMMANDER NAVY REGION SOUTHEAST EDGAR LIVINGSTONE 1600 LANGLEY AVENUE BLDG 919 NAVAL AIR STATION JACKSONVILLE FL 32212-0102		CODE N09697		16. ADMINISTERED BY <div style="text-align: center; font-weight: bold;">SEE ITEM 9</div>			
17a. CONTRACTOR/OFFEROR FEDERAL ACQUISITION SERVICES ALLIANT, JO VINNIE TRAN 11750 BELTSVILLE DRIVE, STE 300 BELTSVILLE MD 20705-4044 TELEPHONE NO. (703) 662-0432		CODE 4LTW3 FACILITY CODE		18a. PAYMENT WILL BE MADE BY CNIC FINANCIAL SERVICE CENTER PO BOX 998022 CLEVELAND OH 44199-8022			
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER		18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM					
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES			21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	SEE SCHEDULE						
25. ACCOUNTING AND APPROPRIATION DATA See Schedule						26. TOTAL AWARD AMOUNT (For Govt. Use Only) \$3,241,052.12	
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1. 52.212-4. FAR 52.212-3. 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED <input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED							
<input checked="" type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 1 COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED.				<input type="checkbox"/> 29. AWARD OF CONTRACT: REF. OFFER DATED . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:			
30a. SIGNATURE OF OFFEROR/CONTRACTOR				31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER) 			
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)		30c. DATE SIGNED		31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) Troyce Gunter / Contract Specialist TEL: 904-542-1065 EMAIL: troyce.gunter@navy.mil		31c. DATE SIGNED 20-Nov-2018	

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS (CONTINUED)				PAGE 2 OF 75	
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	SEE SCHEDULE				
32a. QUANTITY IN COLUMN 21 HAS BEEN <input type="checkbox"/> RECEIVED <input type="checkbox"/> INSPECTED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____					
32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		
32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE			32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE		
			32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE		
33. SHIP NUMBER	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT		37. CHECK NUMBER
<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL			<input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		
38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY			
41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT 41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER		41c. DATE	42a. RECEIVED BY <i>(Print)</i>		
			42b. RECEIVED AT <i>(Location)</i>		
			42c. DATE REC'D <i>(YY/MM/DD)</i>	42d. TOTAL CONTAINERS	

Section SF 1449 - CONTINUATION SHEET

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	<p>INFORMATION TECHNOLOGY SUPPORT SVC</p> <p>FFP</p> <p>The Contractor shall provide all necessary labor, personnel, supervision, management, and associated support required for non-personal Information Technology Support Services in accordance with the Performance Work Statement (PWS) attached herein.</p>				\$0.00
NET AMT					\$0.00
0001AA	<p>FUNDING FOR CLIN 0001</p> <p>FFP</p> <p>INSTALLATIONS: Corpus Christi, TX (CC); Guantanamo Bay, Cuba (GTMO); Jacksonville, FL (HQ); Jacksonville, FL (JAX); Kingsville, TX (KV); Key West, FL (KW); Meridian, MS (MER); Millington, TN (NSAMS); Panama City, FL (PACI), Pensacola, FL (PENS); Jacksonville, FL (RDC); Milton, FL (WF)</p> <p>FOB: Destination</p> <p>MILSTRIP: N0969719RC010CH</p> <p>PURCHASE REQUEST NUMBER: N0969719RC010CH</p> <p>PSC CD: D301</p>	12	Months	\$219,657.858	\$2,635,894.30
NET AMT					\$2,635,894.30
ACRN AA					\$2,635,894.30
CIN: N0969719RC010CH0001AA					

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AB	FUNDING FOR CLIN 0001 FFP RESERVE INSTALLATIONS: FORT WORTH, TX (FTW) AND NEW ORLEANS, LA (JRBNO) FOB: Destination MILSTRIP: N0020619RC008CH PURCHASE REQUEST NUMBER: N0020619RC008CH PSC CD: D301	12	Months	\$38,763.1516	\$465,157.82
NET AMT					\$465,157.82
ACRN AB CIN: N0020619RC008CH0001AB					\$465,157.82

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002	GTMO HOUSING FFP Guantanamo Bay Housing shall be conducted in accordance with the PWS attached herein. The Contractor shall be authorized housing expenses in accordance with the Family Housing Instructions. The Not-To-Exceed amount is the maximum reimbursable amount and shall only be exceeded at the Contractor's own risk. NTE \$80,000.00 FOB: Destination MILSTRIP: N0969719RC010CH PURCHASE REQUEST NUMBER: N0969719RC010CH PSC CD: D301	12	Months	\$6,666.667	\$80,000.00 NTE
NET AMT					\$80,000.00
ACRN AA CIN: N0969719RC010CH0002					\$80,000.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003	TRAVEL/ TRAINING FFP Travel Conus/Oconus and training in support of this requirement shall be conducted in accordance with the PWS attached herein. The Contractor shall be authorized travel expenses consistent with the substantive provisions of the Joint Travel Regulations (JTR). The Not-To-Exceed amount is the maximum reimbursable amount and shall only be exceeded at the Contractor's own risk. NTE \$60,000.00 FOB: Destination MILSTRIP: N0969719RC010CH PURCHASE REQUEST NUMBER: N0969719RC010CH PSC CD: D301	1	Job	\$60,000.00	\$60,000.00 NTE
NET AMT					\$60,000.00
ACRN AA CIN: N0969719RC010CH0003					\$60,000.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1001 OPTION	INFORMATION TECHNOLOGY SUPPORT SVC FFP The Contractor shall provide all necessary labor, personnel, supervision, management, and associated support required for non-personal Information Technology Support Services in accordance with the Performance Work Statement (PWS) attached herein.				\$0.00
NET AMT					\$0.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1001AA		12	Months	\$221,854.4166	\$2,662,253.00
OPTION	FUNDING FOR CLIN 1001				

FFP

INSTALLATIONS: Corpus Christi, TX (CC); Guantanamo Bay, Cuba (GTMO); Jacksonville, FL (HQ); Jacksonville, FL (JAX); Kingsville, TX (KV); Key West, FL (KW); Meridian, MS (MER); Millington, TN (NSAMS); Panama City, FL (PACI), Pensacola, FL (PENS); Jacksonville, FL (RDC); Milton, FL (WF)

FOB: Destination

PSC CD: D301

NET AMT	\$2,662,253.00
---------	----------------

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1001AB		12	Months	\$39,150.76416	\$469,809.17
OPTION	FUNDING FOR CLIN 1001				

FFP

RESERVE INSTALLATIONS: FORT WORTH, TX (FTW) AND NEW ORLEANS, LA (JRBNO)

FOB: Destination

PSC CD: D301

NET AMT	\$469,809.17
---------	--------------

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1002		12	Months	\$6,666.667	\$80,000.00 NTE
OPTION	GTMO HOUSING				

FFP

Guantanamo Bay Housing shall be conducted in accordance with the PWS attached herein. The Contractor shall be authorized housing expenses in accordance with the Family Housing Instructions. The Not-To-Exceed amount is the maximum reimbursable amount and shall only be exceeded at the Contractor's own risk.

NTE \$80,000.00

FOB: Destination

PSC CD: D301

NET AMT	\$80,000.00
---------	-------------

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1003		1	Job	\$60,000.00	\$60,000.00 NTE
OPTION	TRAVEL/ TRAINING				

FFP

Travel Conus/Oconus and training in support of this requirement shall be conducted in accordance with the PWS attached herein. The Contractor shall be authorized travel expenses consistent with the substantive provisions of the Joint Travel Regulations (JTR). The Not-To-Exceed amount is the maximum reimbursable amount and shall only be exceeded at the Contractor's own risk.

NTE \$60,000.00

FOB: Destination

PSC CD: D301

NET AMT	\$60,000.00
---------	-------------

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2001	INFORMATION TECHNOLOGY SUPPORT SVC				\$0.00
OPTION	FFP The Contractor shall provide all necessary labor, personnel, supervision, management, and associated support required for non-personal Information Technology Support Services in accordance with the Performance Work Statement (PWS) attached herein.				
NET AMT					\$0.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2001AA	FUNDING FOR CLIN 2001	12	Months	\$224,073.00	\$2,688,876.00
OPTION	FFP INSTALLATIONS: Corpus Christi, TX (CC); Guantanamo Bay, Cuba (GTMO); Jacksonville, FL (HQ); Jacksonville, FL (JAX); Kingsville, TX (KV); Key West, FL (KW); Meridian, MS (MER); Millington, TN (NSAMS); Panama City, FL (PACI), Pensacola, FL (PENS); Jacksonville, FL (RDC); Milton, FL (WF) FOB: Destination PSC CD: D301				
NET AMT					\$2,688,876.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2001AB		12	Months	\$39,542.2908	\$474,507.49
OPTION	FUNDING FOR CLIN 2001 FFP RESERVE INSTALLATIONS: FORT WORTH, TX (FTW) AND NEW ORLEANS, LA (JRBNO) FOB: Destination PSC CD: D301				

NET AMT	\$474,507.49
---------	--------------

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2002		12	Months	\$6,666.667	\$80,000.00
OPTION	GTMO HOUSING FFP Guantanamo Bay Housing shall be conducted in accordance with the PWS attached herein. The Contractor shall be authorized housing expenses in accordance with the Family Housing Instructions. The Not-To-Exceed amount is the maximum reimbursable amount and shall only be exceeded at the Contractor's own risk. NTE \$80,000.00 FOB: Destination PSC CD: D301				

NET AMT	\$80,000.00
---------	-------------

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2003		1	Job	\$60,000.00	\$60,000.00 NTE
OPTION	TRAVEL/ TRAINING FFP Travel Conus/Oconus and training in support of this requirement shall be conducted in accordance with the PWS attached herein. The Contractor shall be authorized travel expenses consistent with the substantive provisions of the Joint Travel Regulations (JTR). The Not-To-Exceed amount is the maximum reimbursable amount and shall only be exceeded at the Contractor's own risk. NTE \$60,000.00 FOB: Destination PSC CD: D301				

NET AMT	\$60,000.00
---------	-------------

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3001					\$0.00
OPTION	INFORMATION TECHNOLOGY SUPPORT SVC FFP The Contractor shall provide all necessary labor, personnel, supervision, management, and associated support required for non-personal Information Technology Support Services in accordance with the Performance Work Statement (PWS) attached herein.				

NET AMT	\$0.00
---------	--------

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3001AA		12	Months	\$226,313.75	\$2,715,765.00
OPTION	FUNDING FOR CLIN 3001 FFP INSTALLATIONS: Corpus Christi, TX (CC); Guantanamo Bay, Cuba (GTMO); Jacksonville, FL (HQ); Jacksonville, FL (JAX); Kingsville, TX (KV); Key West, FL (KW); Meridian, MS (MER); Millington, TN (NSAMS); Panama City, FL (PACI), Pensacola, FL (PENS); Jacksonville, FL (RDC); Milton, FL (WF) FOB: Destination PSC CD: D301				
NET AMT					\$2,715,765.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3001AB		12	Months	\$39,937.714	\$479,252.57
OPTION	FUNDING FOR CLIN 3001 FFP RESERVE INSTALLATIONS: FORT WORTH, TX (FTW) AND NEW ORLEANS, LA (JRBNO) FOB: Destination PSC CD: D301				
NET AMT					\$479,252.57

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3002		12	Months	\$6,666.667	\$80,000.00 NTE
OPTION	GTMO HOUSING				

FFP

Guantanamo Bay Housing shall be conducted in accordance with the PWS attached herein. The Contractor shall be authorized housing expenses in accordance with the Family Housing Instructions. The Not-To-Exceed amount is the maximum reimbursable amount and shall only be exceeded at the Contractor's own risk.

NTE \$80,000.00

FOB: Destination

PSC CD: D301

NET AMT	\$80,000.00
---------	-------------

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3003		1	Job	\$60,000.00	\$60,000.00 NTE
OPTION	TRAVEL/ TRAINING				

FFP

Travel Conus/Oconus and training in support of this requirement shall be conducted in accordance with the PWS attached herein. The Contractor shall be authorized travel expenses consistent with the substantive provisions of the Joint Travel Regulations (JTR). The Not-To-Exceed amount is the maximum reimbursable amount and shall only be exceeded at the Contractor's own risk.

NTE \$60,000.00

FOB: Destination

PSC CD: D301

NET AMT	\$60,000.00
---------	-------------

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4001					\$0.00
OPTION	INFORMATION TECHNOLOGY SUPPORT SVC FFP The Contractor shall provide all necessary labor, personnel, supervision, management, and associated support required for non-personal Information Technology Support Services in accordance with the Performance Work Statement (PWS) attached herein.				

NET AMT	\$0.00
---------	--------

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4001AA		12	Months	\$228,576.833	\$2,742,922.00
OPTION	FUNDING FOR CLIN 4001 FFP INSTALLATIONS: Corpus Christi, TX (CC); Guantanamo Bay, Cuba (GTMO); Jacksonville, FL (HQ); Jacksonville, FL (JAX); Kingsville, TX (KV); Key West, FL (KW); Meridian, MS (MER); Millington, TN (NSAMS); Panama City, FL (PACI), Pensacola, FL (PENS); Jacksonville, FL (RDC); Milton, FL (WF) FOB: Destination PSC CD: D301				

NET AMT	\$2,742,922.00
---------	----------------

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4001AB		12	Months	\$40,337.0908	\$484,045.09
OPTION	FUNDING FOR CLIN 4001 FFP RESERVE INSTALLATIONS: FORT WORTH, TX (FTW) AND NEW ORLEANS, LA (JRBNO) FOB: Destination PSC CD: D301				
NET AMT					\$484,045.09

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4002		12	Months	\$6,666.667	\$80,000.00 NTE
OPTION	GTMO HOUSING FFP Guantanamo Bay Housing shall be conducted in accordance with the PWS attached herein. The Contractor shall be authorized housing expenses in accordance with the Family Housing Instructions. The Not-To-Exceed amount is the maximum reimbursable amount and shall only be exceeded at the Contractor's own risk. NTE \$80,000.00 FOB: Destination PSC CD: D301				
NET AMT					\$80,000.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4003		1	Job	\$60,000.00	\$60,000.00 NTE
OPTION	TRAVEL/ TRAINING				

FFP

Travel Conus/Oconus and training in support of this requirement shall be conducted in accordance with the PWS attached herein. The Contractor shall be authorized travel expenses consistent with the substantive provisions of the Joint Travel Regulations (JTR). The Not-To-Exceed amount is the maximum reimbursable amount and shall only be exceeded at the Contractor's own risk.

NTE \$60,000.00

FOB: Destination

PSC CD: D301

 NET AMT

\$60,000.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
A001		12	Months		NSP
	CONTRACT DATA REQUIREMENT LIST (CDRL)				

FFP

The Contractor shall provide data in accordance with form DD 1423 (Contract Data Requirement List) Exhibit 3 herein. NOT SEPERATELY PRICED

FOB: Destination

PSC CD: D301

 NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
B001		12	Months		NSP

CONTRACT DATA REQUIREMENT LIST (CDRL)

FFP

The Contractor shall provide data in accordance with form DD 1423 (Contract Data Requirement List) Exhibit 3 herein. NOT SEPERATELY PRICED

FOB: Destination

PSC CD: D301

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
C001		12	Months		NSP

CONTRACT DATA REQUIREMENT LIST (CDRL)

FFP

The Contractor shall provide data in accordance with form DD 1423 (Contract Data Requirement List) Exhibit 3 herein. NOT SEPERATELY PRICED

FOB: Destination

PSC CD: D301

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
D001		12	Months		NSP
	CONTRACT DATA REQUIREMENT LIST (CDRL)				
	FFP				
	The Contractor shall provide data in accordance with form DD 1423 (Contract Data Requirement List) Exhibit 3 herein. NOT SEPERATELY PRICED				
	FOB: Destination				
	PSC CD: D301				

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
E001		12	Months		NSP
	CONTRACT DATA REQUIREMENT LIST (CDRL)				
	FFP				
	The Contractor shall provide data in accordance with form DD 1423 (Contract Data Requirement List) Exhibit 3 herein. NOT SEPERATELY PRICED				
	FOB: Destination				
	PSC CD: D301				

NET AMT

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	N/A	N/A	N/A	N/A
0001AA	Destination	Government	Destination	Government
0001AB	Destination	Government	Destination	Government
0002	Destination	Government	Destination	Government
0003	Destination	Government	Destination	Government
1001	N/A	N/A	N/A	N/A
1001AA	Destination	Government	Destination	Government
1001AB	Destination	Government	Destination	Government

1002	Destination	Government	Destination	Government
1003	Destination	Government	Destination	Government
2001	N/A	N/A	N/A	N/A
2001AA	Destination	Government	Destination	Government
2001AB	Destination	Government	Destination	Government
2002	Destination	Government	Destination	Government
2003	Destination	Government	Destination	Government
3001	N/A	N/A	N/A	N/A
3001AA	Destination	Government	Destination	Government
3001AB	Destination	Government	Destination	Government
3002	Destination	Government	Destination	Government
3003	Destination	Government	Destination	Government
4001	N/A	N/A	N/A	N/A
4001AA	Destination	Government	Destination	Government
4001AB	Destination	Government	Destination	Government
4002	Destination	Government	Destination	Government
4003	Destination	Government	Destination	Government
A001	Destination	Government	Destination	Government
B001	Destination	Government	Destination	Government
C001	Destination	Government	Destination	Government
D001	Destination	Government	Destination	Government
E001	Destination	Government	Destination	Government

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	DODAAC / CAGE
0001	N/A	N/A	N/A	N/A
0001AA	POP 01-DEC-2018 TO 30-NOV-2019	N/A	COMMANDER NAVY REGION SOUTHEAST EDGAR LIVINGSTONE 1600 LANGLEY AVENUE BLDG 919 NAVAL AIR STATION JACKSONVILLE FL 32212-0102 904-542-3049 FOB: Destination	N09697
0001AB	POP 01-DEC-2018 TO 30-NOV-2019	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
0002	POP 01-DEC-2018 TO 30-NOV-2019	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
0003	POP 01-DEC-2018 TO 30-NOV-2019	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
1001	N/A	N/A	N/A	N/A

1001AA POP 01-DEC-2019 TO 30-NOV-2020	N/A	COMMANDER NAVY REGION SOUTHEAST EDGAR LIVINGSTONE 1600 LANGLEY AVENUE BLDG 919 NAVAL AIR STATION JACKSONVILLE FL 32212-0102 904-542-3049 FOB: Destination	N09697
1001AB POP 01-DEC-2019 TO 30-NOV-2020	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
1002 POP 01-DEC-2019 TO 30-NOV-2020	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
1003 POP 01-DEC-2019 TO 30-NOV-2020	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
2001 N/A	N/A	N/A	N/A
2001AA POP 01-DEC-2020 TO 30-NOV-2021	N/A	COMMANDER NAVY REGION SOUTHEAST EDGAR LIVINGSTONE 1600 LANGLEY AVENUE BLDG 919 NAVAL AIR STATION JACKSONVILLE FL 32212-0102 904-542-3049 FOB: Destination	N09697
2001AB POP 01-DEC-2020 TO 30-NOV-2021	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
2002 POP 01-DEC-2020 TO 30-NOV-2021	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
2003 POP 01-DEC-2020 TO 30-NOV-2021	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
3001 N/A	N/A	N/A	N/A
3001AA POP 01-DEC-2021 TO 30-NOV-2022	N/A	COMMANDER NAVY REGION SOUTHEAST EDGAR LIVINGSTONE 1600 LANGLEY AVENUE BLDG 919 NAVAL AIR STATION JACKSONVILLE FL 32212-0102 904-542-3049 FOB: Destination	N09697
3001AB POP 01-DEC-2021 TO 30-NOV-2022	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697

3002	POP 01-DEC-2021 TO 30-NOV-2022	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
3003	POP 01-DEC-2021 TO 30-NOV-2022	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
4001	N/A	N/A	N/A	N/A
4001AA	POP 01-DEC-2022 TO 30-NOV-2023	N/A	COMMANDER NAVY REGION SOUTHEAST EDGAR LIVINGSTONE 1600 LANGLEY AVENUE BLDG 919 NAVAL AIR STATION JACKSONVILLE FL 32212-0102 904-542-3049 FOB: Destination	N09697
4001AB	POP 01-DEC-2022 TO 30-NOV-2023	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
4002	POP 01-DEC-2022 TO 30-NOV-2023	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
4003	POP 01-DEC-2022 TO 30-NOV-2023	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
A001	POP 01-DEC-2018 TO 30-NOV-2019	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
B001	POP 01-DEC-2019 TO 30-NOV-2020	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
C001	POP 01-DEC-2020 TO 30-NOV-2021	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
D001	POP 01-DEC-2021 TO 30-NOV-2022	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
E001	POP 01-DEC-2022 TO 30-NOV-2023	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697

ACCOUNTING AND APPROPRIATION DATA

AA: 1791804 52FA 251 00520 056521 2D ITP1FZ 00
COST CODE: 1791804 52FA
AMOUNT: \$2,775,894.30

AB: 1791806 52FR 251 00520 056521 2D ITP3PR 00
COST CODE: 20619RC008CH

AMOUNT: \$465,157.82

ACRN	CLIN/SLIN	CIN	AMOUNT
AA	0001AA	N0969719RC010CH0001AA	\$2,635,894.30
	0002	N0969719RC010CH0002	\$80,000.00
	0003	N0969719RC010CH0003	\$60,000.00
AB	0001AB	N0020619RC008CH0001AB	\$465,157.82

PERFORMANCE WORK STATEMENT

Part 1 General Information

1.0 General: This is a non-personal services contract to provide Information Technology Support Services. The Government shall not exercise any supervision or control over the contract service providers performing the services herein. Such contract service providers shall be accountable solely to the Contractor who, in turn is responsible to the Government. It shall be the responsibility of the Contractor to manage its employees and to guard against any actions that are of the nature of personal services, or give the perception of personal services. If the Contractor believes that any actions constitute, or are perceived to constitute personal services, it shall be the Contractor's responsibility to notify the Procuring Contracting Officer (PCO) immediately.

1.1 Description of Services/Introduction: The Contractor shall provide all personnel, equipment, supplies, facilities, transportation, tools, materials, supervision, and other items and non-personal services necessary to perform Information Technology (IT) Support services as defined in this Performance Work Statement except for those items specified as Government Furnished Equipment and services. The Contractor shall perform to the standards in this contract.

1.2 Background: The Commander Navy Region Southeast (CNRSE) is one of 13 Navy regions that provide Shore Installation Management across the Navy shore establishment under the Commander, Navy Installations Command (CNIC). CNRSE's mission is to "Enable Warfighter Readiness". As part of this mission, CNIC requires each region to implement and sustain the Information Technology Program and to ensure the most efficient and effective use of base operating support resources. The CNRSE Information Technology Program is responsible for Information Technology (IT), Cybersecurity, Rapid Communications, and Enterprise Land Mobile Radio (ELMR) program oversight, planning, budgeting and execution. The responsibilities include all facets of information systems operation and management, to include management, oversight and implementation of the Navy/Marine Corps Intranet/Next Generation (NMCI/NGEN) for CNRSE and subordinate stations, activities and detachments located throughout the Southeast Region.

1.3 Objective: To provide qualified personnel who demonstrate Information Technology support expertise and experience in the areas listed herein.

1.4 Scope: The Commander Navy Region Southeast (CNRSE) is acquiring unique, professional contract services, specialized information technology expertise involving current and future systems, as well as in-depth understanding of NMCI specific operations to support and enhance the operational effectiveness of the IT Program. The Contractor's personnel shall work in conjunction with other contract personnel as well as Government civilian and military personnel in the accomplishment of the tasks associated with this contract.

1.5 Period of Performance: The period of performance shall include a twelve (12) month base period, four (4) one-year option periods and a six (6) month extension, if necessary to be exercised. The period of performance reads as follows:

Base year:	1 December 2018 – 30 November 2019
Option year I:	1 December 2019 – 30 November 2020

Option year II:	1 December 2020 – 30 November 2021
Option year III:	1 December 2021 – 30 November 2022
Option year V:	1 December 2022 – 30 November 2023
52.217-8:	1 December 2023 – 01 June 2024 *If Applicable*

1.6 General Information

1.6.1 Quality Control: The Contractor shall develop and maintain an effective Quality Control Program (QCP) to ensure services are performed in accordance with (IAW) this PWS. The Contractor shall develop and implement procedures to identify, prevent, and ensure non-recurrence of defective services. The Contractor's quality control program is the means by which he assures himself that his work complies with the requirement of the contract. The Contractor shall deliver the QCP within 30 days after contract award. After acceptance of the quality control plan the Contractor shall receive the Contracting Officer's acceptance in writing of any proposed change to his QC system.

1.6.2 Quality Assurance: The Government shall evaluate the Contractor's performance under this contract in accordance with the Quality Assurance Surveillance Plan. This plan is primarily focused on what the Government must do to ensure that the Contractor has performed in accordance with the performance standards. It defines how the performance standards will be applied, the frequency of surveillance, and the minimum acceptable defect rate(s).

1.6.3 The Government will administer a Quality Assurance Surveillance Program (QASP), (Exhibit 1) to monitor Contractor performance. The Government will revise its quality assurance surveillance plan through the Contracting Officer, as necessary throughout the performance period. The Contractor shall meet or exceed acceptable quality levels as specified in the Performance Requirements (Exhibit 2). In keeping with the Government's responsibility for quality assurance, the Government reserves the right to review all products and services using the Performance Requirement Summary (PRS) and the following procedures:

- A. Solicitation of users' comments and assessment of services received
- B. Observation of the activities of Contractor's staff and operations
- C. Examination of methods, procedures, and end product of the Contractor
- D. Observation of the general physical condition of the Government furnished facilities
or cleanliness, safety and security

Government personnel will record all surveillance observations. When an observation indicates defective performance, the Quality Assurance Evaluator (QAE), will require the Contract Manager or alternate at the site to initial the observation. The initialing of the observation does not necessarily constitute concurrence with the observations, only acknowledgement that manager has been made aware of the defective performance. Government surveillance of tasks not listed in QASP or by methods other than those listed in the Technical Exhibit (Exhibit 2), such as provided for by the inspection of services clause may occur during the performance period of this contract. Such surveillance will be done according to standard inspection procedures or other contract provisions. Any action taken by the Contracting Officer as a result of surveillance will be according to the terms of this contract, and documented in a Contractor Deficiency Report (CDR). The Contractor shall respond to the CDR within twenty-four (24) hours.

1.6.3.1 Contract Data Requirements List (CDRL): The Contractor shall provide a monthly status report on reported deficiencies/corrective actions and monthly equipment inspections to the Contracting Officer's Representative (COR) IAW the CDRL. (Exhibit 3).

1.6.3.2 Performance Evaluation Meetings: The Contractor Project Lead shall meet with the COR weekly during the first month after performance start date. Thereafter, meetings will be scheduled as deemed necessary by the Government. However, a meeting will be held if a Contract Discrepancy Report (CDR) is issued. A mutual effort will be made to resolve all problems during the meetings. The COR and the Contractor shall sign the minutes

recorded by the COR. Should the Contractor not concur with the minutes, the Contractor shall state, in writing, within three (3) working days, to the COR and Contracting Officer the specific area of disagreement.

1.6.4 Hours of Operation: The Contractor shall be responsible for eight (8) hour days, Monday-Friday, starting at 0630 and ending at 1800, except weekends and Federal holidays or when the Government facility is closed due to local or national emergencies, administrative closings, or similar Government directed facility closings. Specified work hours (e.g. core hours, 7:30 am to 4:30 pm) shall be based on work requirements as defined by the Technical Advisor (TA) and approved by the COR/Alternate Contracting Officer's Representative (ACOR). Work accomplished beyond the core hours, shall be authorized by the COR/ACOR or on-site TA. A one (1) hour lunch break is authorized and shall be taken during the core hours of 11:00 am to 1:00 pm. Deviations from the above must be approved in advance by the COR via the TA.

Recognized Holidays:

New Year's Day	January 1st
Martin Luther King's birthday	3rd Monday in January
President's Day	3rd Monday in February
Memorial Day	4th Monday in May
Independence Day	July 4th
Labor Day	1st Monday in September
Columbus Day	2nd Monday in October
Veteran's Day	November 11th
Thanksgiving	4th Thursday in November
Christmas Day	December 25th

The Contractor must at all times maintain an adequate workforce for the uninterrupted performance of all tasks defined within this PWS when the Government facility is not closed for the above reasons. When hiring personnel, the Contractor shall keep in mind that the stability and continuity of the workforce are essential.

If the Federal holiday falls on a Saturday, the preceding Friday shall be the recognized day of no work. Should the holiday fall on a Sunday, the recognized day will be the following Monday. For the contract requirements having a due date which falls on an observed holiday the due date shall be the preceding day.

In the event the President or any other authorized person declare a holiday, base closure due to security measures or weather for military members or Government employees, such declaration may affect Contractor ability to access their work location.

1.6.4.1 Shutdown: The Contractor shall cease operations during shutdowns of the command, severe weather, or other occasions as directed by the COR. All work shall be locked in a secured container prior to leaving the work area.

1.6.5 Place of Performance: The work to be performed under this contract shall be within the Southeast Region area of responsibility which includes Headquarters (HQ), 17 installations located in Florida, Georgia, Mississippi, Louisiana, Tennessee, Texas and Cuba (Exhibit 4). Occasional travel to locations throughout the CNRSE area of operations, as well as, to other locations throughout the United States may also be required during the period of performance. Positions specified by Management at locations specified by Management will be designated as mission essential. Contractors assigned to those positions shall be subject to recall in case of emergency.

1.6.6 Type of Contract: The Government will award a firm- fixed price contract.

1.6.7 Security Requirements: All Contractor personnel performing under this contract are required to have a favorable determination from a National Agency Check, Local Agency Check and Credit check (NACLC) investigation in accordance with DoD Instruction 8500.2. all investigations must be submitted and results received

prior to commencement of work. Work under this contract requires access to personally identifiable information (PII) and information protected by the Privacy Act of 1974. All Contractor personnel shall also meet the following criteria: per SECNAV M-5510.30, all individuals with access to PII or Privacy Act information must be US Citizens; therefore, US Citizenship is a requirement.

The Contractor shall comply with all applicable DoD security regulations and procedures during the performance of this contract. Contractor shall not disclose and must safeguard procurement sensitive information, computer systems and data, privacy act data, sensitive but unclassified (SBU) information, classified information, and all Government personnel work products that are obtained or generated in the performance of this contract.

All personnel performing on this contract shall be U.S. citizens. CNIC requires all Contractor personnel working on the Federally-controlled facility to have, at a minimum, an initiated National Agency Check with Written Inquiries (NACI=T1) or NACI equivalent and favorable completion of a Federal Bureau of Investigation (FBI) fingerprint check.

In accordance with Department of Defense (DoD) Regulation 5200.2-R, Personnel Security Programs, all DoD Contractor personnel who have access to Federally-controlled information systems must be assigned to positions which are designated at one (1) of three (3) information technology (IT) levels, each requiring a certain level of investigation and clearance, as follows:

Critical Sensitive=IT-I for an IT position requiring a single scope background investigation (SSBI=T5) or SSBI equivalent. This designation encompasses privileged user accounts for networks and systems encompassed under this PWS, often referred to as “administrator” or “sys admin” accounts;

Non-Critical Sensitive =IT-II for an IT position requiring a National Agency check with Law and Credit (NACLC=T3) or NACLC equivalent; and

Non Sensitive=IT-III for an IT position requiring a T1 or equivalent.

Note: ALNAV 005/16 implemented the tiered investigation system renaming NACI to T1, NACLC to T3, and SSBI to T5.

Previously completed security investigations may be accepted by the Government in lieu of new investigations if determined by the CNIC Personnel Security Office to be essentially equivalent in scope to the contract requirements. The length of time elapsed since the previous investigation will also be considered in determining whether a new investigation is warranted, as outlined in SECNAV M-5510.30, Exhibit 5A. To assist the Government in making this determination, the Contractor must provide the following information to the respective Personnel Security Office immediately upon receipt of the contract. This information must be provided for each Contractor employee who will perform work on a Federally-controlled facility and/or will require access to Federally-controlled information systems:

- Full name, with middle name, as applicable, with social security number;
- Citizenship status with date and place of birth;
- Proof of the individual's favorably adjudicated background investigation or T1, consisting of identification of the type of investigation performed, date of the favorable adjudication, name of the agency that made the favorable adjudication, and name of the agency that performed the investigation;
- Company name, address, phone and fax numbers with email address;
- Location of on-site workstation or phone number if off-site (if known by the time of award); and
- Delivery order or contract number and expiration date; and name of the Contracting Officer.

The Contracting Officer will ensure that the Contractor is notified as soon as a determination is made by the assigned or cognizant CNIC Personnel Security Office regarding acceptance of the previous investigation and clearance level.

If a new investigation is deemed necessary, the Contractor and Contracting Officer will be notified by the respective CNIC Personnel Security Office after appropriate checks in DoD databases have been made.

If the Contractor employee requires access to classified information and currently does not have the appropriate clearance level and/or an active security clearance, the Personnel Security Office will relay this information to the Contractor and Contracting Officer for further action. Investigations for Contractor employees requiring access to classified information must be initiated by the Contractor Facility Security Officer (FSO).

It is the Contractor's responsibility to ensure that adequate information is provided and that each Contractor employee completes the appropriate paperwork, as required either by the Contracting Officer or the Personnel Security Office, in order to begin the investigation process for the required clearance level.

The Contractor is responsible for ensuring that each Contractor employee assigned to the position has the appropriate security clearance level.

The Contractor shall submit each request for IT access and investigation through the Contracting Officer to the assigned or cognizant Personnel Security Office. Requests shall include the following information and/or documentation:

Standard Form (SF) 85, Questionnaire for Non-Sensitive Positions, or the SF 86, Questionnaire for National Security Positions (see note below);

Proof of citizenship (i.e., an original or a certified copy of a birth certificate, passport, or naturalization certificate); and Form FD-258, Fingerprint Card

An investigation request is facilitated through use of the SF 85 or the SF 86. These forms with instructions as well as the Optional Form (OF) 306, Declaration for Federal Employment, which is required with submission of the SF85 or SF 86, are available at the Office of Personnel Management's (OPM) system called Electronic –Questionnaires for Investigations Processing (e-QIP). Hard copies of the SF85 and SF86 are available at OPM's web-site, <http://www.opm.gov>, but hard copies of the forms are not accepted.)

Required documentation must be provided by the Contractor as directed by the Contracting Officer to the cognizant Personnel Security Office at the time of fingerprinting or prior to the Personnel Security Office releasing the investigation to OPM.

Upon completion of the T1, T3, T5, or other sufficient, appropriate investigation, the results of the investigation will be forwarded by OPM to the appropriate adjudication facility for eligibility determination or the CNIC Personnel Security Office for review and determination regarding the applicant's suitability to occupy an unescorted entry position in performance of the contract. Contractor personnel shall not commence work on this effort until the investigation has been favorably adjudicated or the Contractor employee has been waived into the position pending completion of adjudication. The Personnel Security Office will ensure that results of investigations will be sent by OPM to the Department of Defense, Consolidated Adjudications Facility (DoD CAF) or Personnel Security Office.

A waiver for IT level positions to allow assignment of an individual Contractor employee to commence work prior to completion of the investigation may be granted in emergency situations when it is determined that a delay would be harmful to national security. A request for waiver will be considered only after the Government is in receipt of the individual Contractor employee's completed forms, the background investigation has been initiated and favorable FBI fingerprint check has been conducted. The request for a waiver must be approved at the Flag/SES level. The cognizant Personnel Security Office reserves the right to determine whether a waiver request will be forwarded for processing. The individual Contractor employee for which the waiver is being requested may not be assigned to a position or physically work at the Federally-controlled facility and/or be granted access to Federally-controlled information systems, until the waiver has been approved.

The requirements of this clause apply to the prime Contractor and any subcontractors the prime Contractor may employ during the course of this contract, as well as any temporary employees that may be hired by the Contractor.

The Government retains the right to request removal of Contractor personnel, regardless of prior clearance or adjudication status whose actions, while assigned to this contract, who are determined by the Contracting Officer to conflict with the interests of the Government. If such removal occurs, the Contractor shall assign qualified personnel, with the required investigation, to any vacancy.

All Contractor personnel who are granted access to Government and/or Federally-controlled information systems shall observe all local automated information system (AIS) security policies and procedures. Violations of local AIS security policy, such as password sharing, performing personal work, file access violations, or browsing files outside the scope of the contract, will result in removal of the Contractor employee from Government property and referral to the Contractor for appropriate disciplinary action. Actions taken by the Contractor in response to a violation will be evaluated and will be reflected in the Contractor's performance assessment for use in making future source selection decisions. In addition, based on the nature and extent of any violations of AIS security policy, the Government will consider whether it needs to pursue any other actions under the contract such as a possible termination.

The Contractor may also be required to obtain a Common Access Card (CAC) or Installation Access Badge for each Contractor employee in accordance with procedures established by CNIC. When a CAC is required, the Contracting Officer will ensure that the Contractor follows the requirements of Homeland Security Presidential Directive 12 and any other CAC-related requirements in the contract. The Contractor shall provide, on a monthly basis, a listing of all personnel working under the contract that have CACs.

Contractor personnel must additionally receive operations security (OPSEC) and information security (INFOSEC) awareness training. The CNIC annual OPSEC refresher training and CNIC annual INFOSEC training will satisfy these requirements and are available through the CNIC Security Office.

When a Contractor employee who has been granted a clearance is removed from the contract, the Contractor shall provide an appropriately trained substitute who has met or will meet the investigative requirements of this clause. The substitute may not begin work on the contract without written documentation, signed by the Contracting Officer, stating that the new Contractor employee has met one of the criteria set forth in in this clause (i.e., acceptance of a previously completed security investigation, satisfactory completion of a new investigation, or a waiver allowing work to begin pending completion of an investigation). Contractor individual employees removed from this contract as a result of a violation of local AIS security policy are removed for the duration of the contract.

The following shall be completed for every employee of the Government Contractor working on this contract upon contract expiration. Additionally, the Contractor shall notify the Contracting Officer immediately in writing whenever a Contractor employee working on this contract resigns, is reassigned, is terminated or no longer requires admittance to the Federally-controlled facility or access to Federally-controlled information systems. When the Contractor employee departs, the Contractor shall relay departure information to the cognizant Personnel Security Office and the Trusted Agent (TA) that entered the individual into the Trusted Associated Sponsorship System (TASS), so appropriate databases can be updated. The Contractor shall ensure each departed employee has completed the CNIC C3P Ashore Out-Processing Checklist, when applicable, for the necessary security briefing, has returned any Government-furnished equipment, returned the DoD CAC and any location-specific badge, returned any DoD or DoN vehicle decal, and requested deletion of local area network account with a prepared Department of Defense (DD) Form 2875. The Contractor shall be responsible for any costs involved for failure to complete the out-processing, including recovery of Government property and investigation involved.

These Contractor security requirements do not excuse the Contractor from meeting the delivery schedule/performance requirements set forth in the contract, or waive the delivery schedule/performance requirements in any way. The Contractor shall meet the required delivery schedule/performance requirements unless the Contracting Officer grants a waiver or extension.

The Contractor shall not bill for personnel, who are not working on the contract while that Contractor employee's clearance investigation is pending.

An “unfavorable” or “no determination” adjudication of the Contractor employees’ investigation will result in immediate termination of access to the workspace and records.

1.6.7.1 Cybersecurity Requirements: The Contractor shall ensure personnel assigned Cybersecurity functions comply with Department of Defense (DoD) 8570.1 and DoD 8570.01-M and report Contractor personnel’s Cybersecurity certification status and compliance IAW latest Cybersecurity mandates.

1.6.7.2 Security Clearances: Secret clearances are required for Contractor personnel working in a classified environment or assigned IT Level II privileged user access as defined in SECNAVINST 5510.30 (Series), DoN Information Security Program Regulations. The Contractor shall conform to the provisions of SECNAVINST 5510.36 (series).

DD 254, request for security clearance is provided in Exhibit 5. The Contractor is responsible for obtaining secret security clearances for the contracted personnel requiring a clearance. Contractor employees assigned to Regional Dispatch Center (RDC) shall have FBI security clearance; please refer to Exhibit 6= FBI CJIS Security Addendum. Only those persons who have a “need to know” in accordance with the performance of work under this contract shall be given access to classified information of material. If the Contractor is notified by any Government official having security cognizance over the contract, that an employee’s Security Clearance has been revoked or suspended, the Contractor shall notify the Government the same day as the Contractor receives the notice. The TA will immediately deny network access to the contract employee until a determination of level of network access is directed by the Network Security Manager.

1.6.7.3 Request for Security Clearance: The Contractor shall request personnel security clearances for employees requiring access to classified information within 10 days after contract award. The Contractor shall provide a list to the activity Security Manager of all Contractor employees having clearances. This listing will include names, address, telephone number, highest security clearance held, location of contract performance and date performance is to begin. The Contractor shall keep this information accurate and up to date with the COR and the installation security organization.

1.6.7.4 Physical Security: The Contractor shall be responsible for safeguarding all Government equipment, information and property provided for Contractor use. The Contractor shall safeguard all Government material in the Contractor’s possession when not under direct physical control of Contractor employees. At the close of each work period, Government facilities, equipment, and materials shall be secured.

1.6.7.5 Key Control: The Contractor shall establish and implement methods of making sure all keys/key cards issued to the Contractor by the Government are not lost or misplaced and are not used by unauthorized persons. NOTE: All references to keys include key cards. No keys issued to the Contractor by the Government shall be duplicated. The Contractor shall develop procedures covering key control that shall be included in the Quality Control Plan. Such procedures shall include turn-in of any issued keys by personnel who no longer require access to locked areas. The Contractor shall immediately report any occurrences of lost or duplicate keys/key cards to the Contracting Officer.

1.6.7.6 Key Replacement: In the event keys, other than master keys, are lost or duplicated, the Contractor shall, upon direction of the Contracting Officer, re-key or replace the affected lock or locks; however, the Government, at its option, may replace the affected lock or locks or perform re-keying. When the replacement of locks or re-keying is performed by the Government, the total cost of re-keying or the replacement of the lock or locks shall be deducted from the monthly payment due the Contractor. In the event a master key is lost or duplicated, all locks and keys for that system shall be replaced by the Government and the total cost deducted from the monthly payment due the Contractor.

1.6.7.7 Key Usage: The Contractor shall prohibit the use of Government issued keys/key cards by any persons other than the Contractor’s employees. The Contractor shall prohibit the opening of locked areas by Contractor employees to permit entrance of persons other than Contractor employees engaged in the performance of assigned work in those areas, or personnel authorized entrance by the Contracting Officer.

1.6.7.8 Lock Combinations: The Contractor shall establish and implement methods of ensuring that all lock combinations are not revealed to unauthorized persons. The Contractor shall ensure that lock combinations are changed when personnel having access to the combinations no longer have a need to know such combinations. These procedures shall be included in the Contractor's Quality Control Plan.

1.6.8 Special Qualifications: The Contractor is responsible for ensuring all employees, depending on the position, possess and maintain current Information Assurance Technician (IAT) and/or Information Assurance Manager (IAM) Level I professional certification during the execution of this contract.

1.6.9 Post Award Conference/Periodic Progress Meetings: The Contractor agrees to attend any post award conference convened by the contracting activity or contract administration office in accordance with Federal Acquisition Regulation Subpart 42.5. The Contracting Officer, Contracting Officers Representative (COR), and other Government personnel, as appropriate, may meet periodically with the Contractor to review the Contractor's performance. At these meetings the Contracting Officer shall apprise the Contractor of how the Government views the Contractor's performance and the Contractor shall apprise the Government of problems, if any, being experienced. Appropriate action shall be taken to resolve outstanding issues. These meetings shall be at no additional cost to the Government.

1.6.10 Contracting Officer Representative (COR): The (COR) will be identified by separate letter. The COR monitors all technical aspects of the contract and assists in contract administration. The COR is authorized to perform the following functions; assure that the Contractor performs the technical requirements of the contract; perform inspections necessary in connection with contract performance; maintain written and oral communications with the Contractor concerning technical aspects of the contract; issue written interpretations of technical requirements including Government drawings, designs, specifications; monitor Contractor's performance and notifies both the Contracting Officer and Contractor of any deficiencies; coordinate availability of Government furnished property, and provide site entry of Contractor personnel. A letter of designation issued to the COR, a copy of which is sent to the Contractor, states the responsibilities and limitations of the COR, especially with regard to changes in cost or price, estimates or changes in delivery dates. The COR is not authorized to change any of the terms and conditions of the resulting order.

1.6.11 Identification of Contractor Employees: All contract personnel attending meetings, answering Government telephones, and working in other situations where their Contractor status is not obvious to third parties are required to identify themselves as such to avoid creating an impression in the minds of members of the public that they are Government officials. They must also ensure that all documents or reports produced by Contractors are suitably marked as Contractor products or that Contractor participation is appropriately disclosed.

1.6.12 Contractor Identification: Where Region/Local policy dictates, the Government shall issue employee identification badges and the Contractor shall obtain vehicle passes issued by base security, based on the Contractor's.

1.6.13 Display of Identification: All Contractor personnel shall wear the Government-issued employee identification badge on the front and above the waist of the outer clothing. Contractor employees shall not be permitted to work in the facility if not properly identified. When an employee leaves the Contractor's service, the employee's badge and vehicle pass must be returned to the Base Security Officer immediately upon termination of employment.

1.6.14 Contractor Vehicle Identification: Each Contractor employee's vehicle shall conspicuously display the Contractor's vehicle pass (if applicable, per Installation requirements), have a valid license tag, and have adequate liability insurance coverage as required by the Installation's regulations.

1.6.15 Base Regulations: All personnel employed by the Contractor in the performance of this contract, or any representative of the Contractor, entering the Government reservation shall abide by all security regulations for the installation, which may be in effect during the contract period and shall be subject to such checks as may be deemed

necessary to ensure that no violations occur. No employee will be permitted on the installation when such checks reveal that his/her presence would be detrimental to the security of the Installation.

1.6.16 Contractor Travel: Contractor shall travel to Conus/OConus and other regional locations in support of this PWS as needed. Contractor shall be authorized travel expenses consistent with the substantive provisions of the Joint Travel Regulation (JTR) and the limitation of funds specified in this contract. All travel requires Government notification/approval/authorization by the COR. All Travel/ Traing CLINs are Not To Exceed (NTE) \$60,000.00.

1.6.17 Safety Requirements: Contractor shall be responsible for maintaining a safe work environment in assigned work areas in accordance with OPNAVINST 5100.23 (Navy Occupational Safety and Health (NAVOSH) program) and other requirements as set forth in this contract. The Contractor further agrees to take such additional precautions as the Contracting Officer may reasonably require preventing accidents and damaging to Government property, facilities and equipment, or injuries to Government employees. If the Contractor fails or refuses to promptly comply with safety requirements, the Contracting Officer may issue an order stopping all or part of the work until satisfactory corrective action has been taken. No part of the time lost due to any such stop work order shall be made the subject of claim for extension of time or for excess costs or damage to the Contractor.

1.6.18 Accident Reporting: The Contractor shall maintain an accurate record of accidents and shall report them to the COR or Duty Officer orally, within 1 hour. Within 2 working days of any accident, the Contractor shall submit to the COR the accidental injury/death report (OPNAV 5102/1) and/or the material (property) damage report (OPNAV 5102/2).

1.6.19 Emergency Medical Care: Only emergency medical care is available in Government facilities to Contractor employees who suffer on-the-job injury or illness. The Contractor shall make care reimbursement to the appropriate Navy collection agent upon receipt of statement.

1.6.20 Disaster Preparedness: The Contractor shall take all actions as required by the disaster control plan. This includes, but is not limited to, making all preparations for scheduling of affected Contractor personnel, submitting an updated disaster control team membership report to the COR and making Contractor personnel available for work and aware of their responsibilities in the event a disaster is declared.

1.6.21 Fire Prevention: The Contractor and Contractor's employees shall become familiar with the Installation's instructions covering fire-prevention, safety and reporting, to be provided to the Contractor at contract start date. The Contractor and Contractor's employees shall be cognizant of and observe all requirements for handling and storage of combustible supplies and material.

1.6.22 Data Rights: The Government has unlimited rights to all documents/material produced under this contract. All documents and materials, to include the source codes of any software, produced under this contract shall be Government owned and are the property of the Government with all rights and privileges of ownership/copyright belonging exclusively to the Government. These documents and materials may not be used or sold by the Contractor without written permission from the Contracting Officer. All materials supplied to the Government shall be the sole property of the Government and may not be used for any other purpose. This right does not abrogate any other Government rights.

1.6.23 Organizational Conflict of Interest: Contractor and subcontractor personnel performing work under this contract may receive, have access to or participate in the development of proprietary or source selection information (e.g., cost or pricing information, budget information or analyses, specifications or work statements, etc.) or perform evaluation services which may create a current or subsequent Organizational Conflict of Interests (OCI) as defined in FAR Subpart 9.5. The Contractor shall notify the Contracting Officer immediately whenever it becomes aware that such access or participation may result in any actual or potential OCI and shall promptly submit a plan to the Contracting Officer to avoid or mitigate any such OCI.

The Contractor's mitigation plan will be determined to be acceptable solely at the discretion of the Contracting Officer and in the event the Contracting Officer unilaterally determines that any such OCI cannot be satisfactorily avoided or mitigated, the Contracting Officer may affect other remedies as he or she deems necessary, including

prohibiting the Contractor from participation in subsequent contracted requirements which may be affected by the OCI.

1.6.24 Phase In: To minimize any decreases in productivity and to prevent possible negative impacts on additional services, the Contractor shall have personnel on board at no additional cost to the contract during the 60-day period prior to contract start date. During the phase in period, the Contractor shall become familiar with performance requirements in order to commence full performance of services on the contract start date. Contractor personnel shall not interfere with the normal conduct of Government business. The contract is based upon daily workload requirements. Existing work backlog at contract start date, work requirements and work in progress at contract start date shall be the responsibility of the Contractor to complete.

1.6.24.1 Phase Out: The Contractor shall also establish and implement plans for an orderly phase-out of the contracted operations at the end of this contract. The Contractor's phase-out procedures shall not disrupt or adversely impact the day-to-day conduct of Government business. If or when there is a change in service provider, the incumbent service provider shall provide familiarization to the follow-on service provider. During the phase-out familiarization period, the incumbent shall be fully responsible for the scope of work specified in the PWS. The Contractor shall develop a phase-out plan to affect a smooth and orderly transfer of contract responsibility to a successor. The plan shall fully describe how the Contractor shall, at a minimum, approach the following issues: employee notification, retention of key personnel, removal of Contractor property, data and information transfer, and any other actions required to ensure continuity of operations. The Contractor's phase-out plan shall, at a minimum, require an inventory between the incumbent and successor. The plan shall, at a minimum, include: reconciliation of all property accounts, requisitions, turn-in of excess property, and clean-up of Contractor work areas.

1.6.25 Documents: All documents, correspondence, reports, technical data, software programs, source codes, design documentation, test cases, results and/or related material that is developed for the Government in the execution of this Contract shall be immediately surrendered to the Government on the last day of performance.

1.6.26 Conservation of Utilities: The Contractor shall instruct employees in utilities conservation practices. The Contractor shall operate under conditions that preclude the waste of utilities. Lights shall be used only in areas where and when work is being performed. The Contractor shall not adjust mechanical equipment controls for heating, ventilation, and air conditioning systems. All window air conditioners shall be turned off and all windows shut at the end of day, if applicable. Water faucets or valves shall be turned off after required use.

1.6.27 Recycling: The Contractor shall recycle paper and aluminum products by depositing in designated recycling receptacles.

1.6.28 Relationship and Liabilities: Contractor shall be solely liable for any liability-producing act or omission by its employees or agents. It is expressly agreed and understood that the services rendered by the Contractor are rendered in its capacity as an independent Contractor. While the contract contains provisions to allow the Government to evaluate the quality of services provided, and for certain other administrative requirements, the Government retains no control of the service rendered by the Contractor.

1.6.29 Right of Removal: The Government reserves the right to have Contractor employees removed from the job site who endangers persons or property, and whose continued employment is inconsistent with the interest of military security. Further, the Government reserves the right to refuse to permit entry on the Installation of any Contractor employee who is wrongfully appropriating and/or disposing of Government property or wrongfully mismanaging Government property. In such cases, the COR and/or the on-site TA will advise the Contractor of the reasons for requesting removal or withdrawing his permit to enter the Installation.

1.6.30 Removal: The Contractor, when requested by the COR and/or TA shall remove from duty any contract employee found to be incapacitated or under the influence of alcohol, drugs, or other incapacitating agents, and shall not return that employee to duty unless and until he/she is fully able to perform the normally assigned duties. Removal of employees for such causes does not relieve the Contractor of the requirement to provide sufficient personnel to adequately perform services specified under this contract.

1.6.31 Alcohol/Substance use: Use of alcoholic beverages, possession of illegal drugs, use of controlled substances, (unless specifically prescribed by a licensed physician for medical treatment), or sale by Contractor personnel while on Government property is forbidden and any violation shall be cause for removal of the offender(s) by the Contractor from work under this contract.

1.6.32 Restricted Area Access: Restricted areas within the confines of the work areas are “off limits” to Contractor personnel unless specifically assigned to a task authorizing entrance into such areas. Employees found in “off limit” areas are subject to disciplinary action or removal.

1.6.33 Loitering: Contractor employees shall not loiter in any work area. Contractor personnel shall arrive to the facility no earlier than 30 minutes prior to the beginning of their assigned shift or duties. Contractor personnel will depart the facility within 30 minutes of completion of their assigned shift or duties.

1.6.34 Contingencies: Special and emergency situations (e.g., structural fire, civil disturbances, disaster warnings, weather warning, and military alerts) may necessitate the Contractor operating on an expanded basis. The Contractor shall provide these services as requested by the Contracting Officer, subject to the changes clause of the contract.

1.7 Personnel

1.7.1 Employee List: The Contractor shall, within ten (10) calendar days before commencement of contract performance period, provide the COR a list of all employees who will perform work under this contract. This list shall include full name, social security number, and position to be held by each employee. An updated list shall be provided to the COR within two (2) workdays of any change in personnel.

1.7.2 Personnel substitutions: The COR shall be notified in advance of personnel substitutions. The Contractor shall forward notification of personnel substitutions to the COR at least five (5) working days prior to the proposed substitution. All proposed substitutes must have qualifications that are equal to or higher than the qualifications of the person(s) to be replaced. Final authorization is made by the Contracting Officer.

1.7.3 Employment of federal employees: The Contractor and its sub-Contractors, if any, shall furnish qualified supervisory, administrative, and direct support personnel to accomplish the work required. The Contractor shall not employ or enter into a contract with any person to perform work under this contract who is an employee of The United States Government, either military or civilian, unless such person seeks and receives approval in accordance with applicable Navy and DoD regulations. The Contractor shall not utilize the services of any person in the performance of this contract whose presence or action(s) endangers the health, life, safety or security of Navy personnel or property.

1.7.4 Personnel experience: The Contractor shall furnish adequate numbers of qualified personnel to ensure satisfactory performance of the services required by this contract. Contractor’s key personnel must be mid-level, management-oriented personnel who can, without Government training, perform the required tasking in order to meet established deadlines. Mid-level, management-oriented personnel deal with goal setting and department-level decision-making. They are responsible for each of the areas within their functional line. All personnel must be able to read, write, speak, and understand English fluently.

1.7.5 Driver’s License: The Contractor shall ensure that employees who operate motor vehicles shall have a current and valid driver’s license in accordance with the local and state policy. Government operator permits are not required for general-purpose vehicles. If failure to maintain a current and valid license affects the employees’ ability to perform the duties of this PWS, it may become a condition of employment.

1.7.6 Dress code requirements/grooming standards: The Contractor shall ensure that all personnel assigned shall present a neat appearance and, must maintain a standard of grooming and personal appearance that is in keeping with their positions in a military environment. Employees’ clothing shall be neat, well-fitting, clean and laundered and of good repair. Shoes shall be of sturdy construction and shall cover the foot to meet safety requirements.

1.7.7 Training: The Contractor shall provide training and cross training to employees to assure that they completely understand the services and requirements of this PWS. The Contractor shall provide employees training to maintain currency with emergent technologies. The training provided must enable employees to perform each task independently.

1.8 Enterprise-wide Contractor Manpower Reporting Application (ECMRA).

(a) DoD contracting activities awarding or administering contracts shall incorporate the following Enterprise-wide Contractor Manpower Reporting Application (ECMRA) standard language into all contracts which include services, provided the organization that is receiving or benefiting from the contracted service is a Department of Defense organization, including reimbursable appropriated funding sources from non-DOD executive agencies where the Defense Component requiring activity is the executive agent for the function performed. The reporting requirement does not apply to situations where a Defense Component is merely a contracting agent for another executive agency. Contracted services excluded from reporting are based on Product Service Codes (PSCs). The excluded PSCs are:

- (1) W, Lease/Rental of Equipment;
- (2) X, Lease/Rental of Facilities;
- (3) Y, Construction of Structures and Facilities;
- (4) D, Automatic Data Processing and Telecommunications, IT and Telecom- Telecommunications Transmission (D304) and Internet (D322) ONLY;
- (5) S, Utilities ONLY;
- (6) V, Freight and Shipping ONLY.

(b) The standard language to be inserted is:

“The Contractor shall report Contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract **for Commander Navy Region Southeast** via a secure data collection site. Contracted services excluded from reporting are based on Product Service Codes (PSCs). The excluded PSCs are:

- (1) W, Lease/Rental of Equipment;
- (2) X, Lease/Rental of Facilities;
- (3) Y, Construction of Structures and Facilities;
- (4) D, Automatic Data Processing and Telecommunications, IT and Telecom- Telecommunications Transmission (D304) and Internet (D322) ONLY;
- (5) S, Utilities ONLY;
- (6) V, Freight and Shipping ONLY.

The Contractor is required to completely fill in all required data fields using the following web address: <https://www.ecmra.mil>. Reporting inputs will be for the labor executed during the period of performance during each Government fiscal year (FY), which runs October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year. Contractors may direct questions to the help desk, linked at <https://www.ecmra.mil>.

1.9 AUTHORIZED CHANGES ONLY BY THE CONTRACTING OFFICER (JAN 1992)

(a) Except as specified in paragraph (b) below, no order, statement, or conduct of Government personnel who visit the Contractor's facilities or in any other manner communicate with Contractor personnel during the performance of this contract shall constitute a change under the "Changes" clause of this contract.

(b) The Contractor shall not comply with any order, direction or request of Government personnel unless it is issued in writing and signed by the Contracting Officer, or is pursuant to specific authority otherwise included as a part of this contract.

(c) The Contracting Officer is the only person authorized to approve changes in any of the requirements of this contract and notwithstanding provisions contained elsewhere in this contract, the said authority remains solely with the Contracting Officer. In the event the Contractor effects any change at the direction of any person other than the Contracting Officer, the change will be considered to have been made without authority and no adjustment will be made in the contract price to cover any increase in charges incurred as a result thereof. The address and telephone number of the Contracting Officer is:

Name: Contracting Officer
Address: 110 Yorktown Ave. Jacksonville, FL 32212
Phone: (904)542-4931

1.10 Contractor Unclassified Access to Federally Controlled Facilities, Sensitive Information, Information Technology (IT) Systems or Protected Health Information

Homeland Security Presidential Directive (HSPD)-12, requires Government agencies to develop and implement Federal security standards for Federal employees and Contractors. The Deputy Secretary of Defense Directive-Type Memorandum (DTM) 08-006 – “DoD Implementation of Homeland Security Presidential Directive – 12 (HSPD-12)” dated November 26, 2008 (or its subsequent DoD instruction) directs implementation of HSPD-12. This clause is in accordance with HSPD-12 and its implementing directives.

APPLICABILITY

This text applies to Contractor employees requiring physical access to any area of a federally controlled base, facility or activity and/or requiring access to a DoN or DoD computer/network/system to perform certain unclassified sensitive duties. This clause also applies to Contractor employees who access Privacy Act and Protected Health Information, provide support associated with fiduciary duties, or perform duties that have been identified as National Security Position, as advised by the Command Security Manager. It is the responsibility of the responsible security officer of the command/facility where the work is performed to ensure compliance. Each Contractor employee providing services at a Navy Command under this contract is required to obtain a Department of Defense Common Access Card (DoD CAC). Additionally, depending on the level of computer/network access, the contract employee will require a successful investigation as detailed below.

ACCESS TO FEDERAL FACILITIES

Per HSPD-12 and implementing guidance, all Contractor employees working at a federally controlled base, facility or activity under this clause will require a DoD CAC. When access to a base, facility or activity is required Contractor employees shall in-process with the Command's Security Manager upon arrival to the Command and shall out-process prior to their departure at the completion of the individual's performance under the contract.

ACCESS TO DOD IT SYSTEMS

In accordance with SECNAV M-5510.30, Contractor employees who require access to DoN or DoD networks are categorized as IT-I, IT-II, or IT-III. The IT-II level, defined in detail in SECNAV M-5510.30, includes positions which require access to information protected under the Privacy Act, to include Protected Health Information (PHI). All Contractor employees under this contract who require access to Privacy Act protected information are therefore categorized no lower than IT-II. IT Levels are determined by the requiring activity's Command Information Assurance Manager.

Contractor employees requiring privileged or IT-I level access, (when specified by the terms of the contract) require a Single Scope Background Investigation (SSBI) or T5 or T5R equivalent investigation, which is a higher level investigation than the National Agency Check with Law and Credit (NACLC)/T3/T3R described below. Due to the privileged system access, an investigation suitable for High Risk national security positions is required. Individuals who have access to system control, monitoring, or administration functions (e.g. system administrator, database administrator) require training and certification to Information Assurance Technical Level 1, and must be trained and certified on the Operating System or Computing Environment they are required to maintain.

Access to sensitive IT systems is contingent upon a favorably adjudicated background investigation. When access to IT systems is required for performance of the Contractor employee's duties, such employees shall in-process with

the Navy Command's Security Manager and Information Assurance Manager upon arrival to the Navy command and shall out-process prior to their departure at the completion of the individual's performance under the contract. Completion and approval of a System Authorization Access Request Navy (SAAR-N) form is required for all individuals accessing Navy Information Technology resources. The decision to authorize access to a Government IT system/network is inherently Governmental. The Contractor supervisor is not authorized to sign the SAAR-N; therefore, the Government employee with knowledge of the system/network access required or the COR shall sign the SAAR-N as the "supervisor".

The SAAR-N shall be forwarded to the Command's Security Manager at least 30 days prior to the individual's start date. Failure to provide the required documentation at least 30 days prior to the individual's start date may result in delaying the individual's start date.

When required to maintain access to required IT systems or networks, the Contractor shall ensure that all employees requiring access complete annual Information Assurance (IA) training, and maintain a current requisite background investigation. The Contractor's Security Representative shall contact the Command Security Manager for guidance when reinvestigations are required.

INTERIM ACCESS

The Command's Security Manager may authorize issuance of a DoD CAC and interim access to a DoN or DoD unclassified computer/network upon a favorable review of the investigative questionnaire and advance favorable fingerprint results. When the results of the investigation are received and a favorable determination is not made, the Contractor employee working on the contract under interim access will be denied access to the computer network and this denial will not relieve the Contractor of his/her responsibility to perform.

DENIAL OR TERMINATION OF ACCESS

The potential consequences of any requirement under this clause including denial or termination of physical or system access in no way relieves the Contractor from the requirement to execute performance under the contract within the timeframes specified in the contract. Contractors shall plan ahead in processing their employees and subcontractor employees. The Contractor shall insert this clause in all subcontracts when the subcontractor is permitted to have unclassified access to a federally controlled facility, federally-controlled information system/network and/or to Government information, meaning information not authorized for public release.

CONTRACTOR'S SECURITY REPRESENTATIVE

The Contractor shall designate an employee to serve as the Contractor's Security Representative. Within three (3) work days after contract award, the Contractor shall provide to the requiring activity's Security Manager and the Contracting Officer, in writing, the name, title, address and phone number for the Contractor's Security Representative. The Contractor's Security Representative shall be the primary point of contact on any security matter. The Contractor's Security Representative shall not be replaced or removed without prior notice to the Contracting Officer and Command Security Manager.

BACKGROUND INVESTIGATION REQUIREMENTS AND SECURITY APPROVAL PROCESS FOR CONTRACTORS ASSIGNED TO NATIONAL SECURITY POSITIONS OR PERFORMING SENSITIVE DUTIES

Navy security policy requires that all positions be given a sensitivity value based on level of risk factors to ensure appropriate protective measures are applied. Contractor employees under this contract are recognized as Non-Critical Sensitive [ADP/IT-II] positions when the contract scope of work require physical access to a federally controlled base, facility or activity and/or requiring access to a DoD computer/network, to perform unclassified sensitive duties. This designation is also applied to Contractor employees who access Privacy Act and Protected Health Information (PHI), provide support associated with fiduciary duties, or perform duties that have been identified as National Security Positions. At a minimum, each Contractor employee must be a US citizen and have a favorably completed NACLC or T3 or T3R equivalent investigation to obtain a favorable determination for assignment to a non-critical sensitive or IT-II position. The investigation consists of a standard NAC and a FBI fingerprint check plus law enforcement checks and credit check. Each Contractor employee filling a non-critical sensitive or IT-II position is required to complete:

- ☐ SF-86 Questionnaire for National Security Positions (or equivalent OPM investigative product)
- ☐ Two FD-258 Applicant Fingerprint Cards (or an electronic fingerprint submission)
- ☐ Original Signed Release Statements

Failure to provide the required documentation at least 30 days prior to the individual's start date shall result in delaying the individual's start date. Background investigations shall be reinitiated as required to ensure investigations remain current (not older than 10 years) throughout the contract performance period. The Contractor's Security Representative shall contact the Command Security Manager for guidance when reinvestigations are required.

Regardless of their duties or IT access requirements ALL Contractor employees shall in-process with the Command's Security Manager upon arrival to the command and shall out-process prior to their departure at the completion of the individual's performance under the contract. Employees requiring IT access shall also check-in and check-out with the Navy Command's Information Assurance Manager. Completion and approval of a System Authorization Access Request Navy (SAAR-N) form is required for all individuals accessing Navy Information Technology resources. The SAAR-N shall be forwarded to the Navy Command's Security Manager at least 30 days prior to the individual's start date. Failure to provide the required documentation at least 30 days prior to the individual's start date shall result in delaying the individual's start date.

The Contractor shall ensure that each contract employee requiring access to IT systems or networks complete annual Information Assurance (IA) training, and maintain a current requisite background investigation. Contractor employees shall accurately complete the required investigative forms prior to submission to the Command Security Manager. The Command's Security Manager will review the submitted documentation for completeness prior to submitting it to the Office of Personnel Management (OPM); Potential suitability or security issues identified may render the Contractor employee ineligible for the assignment. An unfavorable determination is final (subject to SF-86 appeal procedures) and such a determination does not relieve the Contractor from meeting any contractual obligation under the contract. The Command's Security Manager will forward the required forms to OPM for processing. Once the investigation is complete, the results will be forwarded by OPM to the DoD Central Adjudication Facility (CAF) for a determination.

If the Contractor employee already possesses a current favorably adjudicated investigation, the Contractor shall submit a Visit Authorization Request (VAR) via the Joint Personnel Adjudication System (JPAS) or a hard copy VAR directly from the Contractor's Security Representative. Although the Contractor will take JPAS "Owning" role over the Contractor employee, the Command will take JPAS "Servicing" role over the Contractor employee during the hiring process and for the duration of assignment under that contract. The Contractor shall include the IT Position Category per SECNAV M-5510.30 for each employee designated on a VAR. The VAR requires annual renewal for the duration of the employee's performance under the contract.

BACKGROUND INVESTIGATION REQUIREMENTS AND SECURITY APPROVAL PROCESS FOR CONTRACTORS ASSIGNED TO OR PERFORMING NON-SENSITIVE DUTIES

Contractor employee whose work is unclassified and non-sensitive (e.g., performing certain duties such as lawn maintenance, vendor services, etc. ...) and who require physical access to publicly accessible areas to perform those duties shall meet the following minimum requirements:

- ☐ Must be either a US citizen or a US permanent resident with a minimum of three (3) years legal residency in the United States (as required by The Deputy Secretary of Defense DTM 08-006 or its subsequent DoD instruction) and
- ☐ Must have a favorably completed National Agency Check with Written Inquiries (NACI) or T1 investigation equivalent including a FBI fingerprint check prior to installation access.

To be considered for a favorable trustworthiness determination, the Contractor's Security Representative must submit for all employees each of the following:

- ☐ SF-85 Questionnaire for Non-Sensitive Positions

- ☐ Two FD-258 Applicant Fingerprint Cards (or an electronic fingerprint submission)
- ☐ Original Signed Release Statements

The Contractor shall ensure each individual employee has a current favorably completed National Agency Check with Written Inquiries (NACI) or T1 equivalent investigation, or ensure successful FBI fingerprint results have been gained and investigation has been processed with OPM

Failure to provide the required documentation at least 30 days prior to the individual's start date may result in delaying the individual's start date.

* Consult with your Command Security Manager and Information Assurance Manager for local policy when IT-III (non-sensitive) access is required for non-US citizens outside the United States.

PART 2 DEFINITIONS & ACRONYMS

2.1. DEFINITIONS AND ACRONYMS:

- 2.1.1. **CONTRACTOR.** A supplier or vendor awarded a contract to provide specific supplies or service to the Government. The term used in this contract refers to the prime.
- 2.1.2. **CONTRACTING OFFICER.** A person with authority to enter into, administer, and or terminate contracts, and make related determinations and findings on behalf of the Government. Note: The only individual who can legally bind the Government.
- 2.1.3. **CONTRACTING OFFICER'S REPRESENTATIVE (COR).** An employee of the U.S. Government appointed by the Contracting Officer to administer the contract. Such appointment shall be in writing and shall state the scope of authority and limitations. This individual has authority to provide technical direction to the Contractor as long as that direction is within the scope of the contract, does not constitute a change, and has no funding implications. This individual does NOT have authority to change the terms and conditions of the contract.
- 2.1.4. **DEFECTIVE SERVICE.** A service output that does not meet the standard of performance associated with the Performance Work Statement.
- 2.1.5. **DELIVERABLE.** Anything that can be physically delivered, but may include non-manufactured things such as meeting minutes or reports.
- 2.1.6. **KEY PERSONNEL.** Contractor personnel that are evaluated in a source selection process and that may be required to be used in the performance of a contract by the Key Personnel listed in the PWS. When key personnel are used as an evaluation factor in best value procurement, an offer can be rejected if it does not have a firm commitment from the persons that are listed in the proposal.
- 2.1.7. **PHYSICAL SECURITY.** Actions that prevent the loss or damage of Government property.
- 2.1.8. **QUALITY ASSURANCE.** The Government procedures to verify that services being performed by the Contractor are performed according to acceptable standards.
- 2.1.9. **QUALITY ASSURANCE Surveillance Plan (QASP).** An organized written document specifying the surveillance methodology to be used for surveillance of Contractor performance.
- 2.1.10. **QUALITY CONTROL.** All necessary measures taken by the Contractor to assure that the quality of an end product or service shall meet contract requirements.

2.1.11. **SUBCONTRACTOR.** One that enters into a contract with a prime Contractor. The Government does not have privity of contract with the subcontractor.

2.1.12. **WORK DAY.** The number of hours per day the Contractor provides services in accordance with the contract.

2.1.13. **WORK WEEK.** Monday through Friday, unless specified otherwise.

2.2. ACRONYMS:

ACOR	Alternate Contracting Officer's Representative
CCE	Contracting Center of Excellence
CFR	Code of Federal Regulations
CONUS	Continental United States (excludes Alaska and Hawaii)
COR	Contracting Officer's Representative
COTR	Contracting Officer's Technical Representative
COTS	Commercial-Off-the-Shelf
CNRSE	Commander Navy Region Southeast
DD250	Department of Defense Form 250 (Receiving Report)
DD254	Department of Defense Contract Security Requirement List
DFARS	Defense Federal Acquisition Regulation Supplement
DMDC	Defense Manpower Data Center
DoD	Department of Defense
FAR	Federal Acquisition Regulation
HIPAA	Health Insurance Portability and Accountability Act of 1996
JPAS	Joint Personnel Adjudication System (JPAS)
KO	Contracting Officer
OCI	Organizational Conflict of Interest
OCONUS	Outside Continental United States (includes Alaska and Hawaii)
ODC	Other Direct Costs
PIPO	Phase In/Phase Out
POC	Point of Contact
PRS	Performance Requirements Summary
PWS	Performance Work Statement
QA	Quality Assurance
QAP	Quality Assurance Program
QASP	Quality Assurance Surveillance Plan
QC	Quality Control
QCP	Quality Control Program
TE	Technical Exhibit
VAR	Visit Authorization Request

PART 3

GOVERNMENT FURNISHED PROPERTY, EQUIPMENT, AND SERVICES

3.0 Government Furnished Items and Services: The work under this contract is located at a Government site or installation. In accordance with DFARS PGI 245.102-70 (2) property that is incidental to the place of performance; such as when the contract requires Contractor personnel to be located on a Government site or installation where the use of Government-provided office space and equipment, e.g., chairs, telephones, and computers, is standard practice will be made available and used by Contractor personnel.

The Contractor shall maintain the assigned office space(s) in a neat and orderly manner. Contractor shall only use Government provided items to accomplish the tasks required under this contract. Personal or company use of phones, utilities, computers, printers, copiers, etc., not directly related to required services is strictly prohibited. Contractor shall not remove any Government provided items from the worksite without the express written permission of the Contracting Officer's Representative or his/her designated representative.

No Government equipment or supplies shall be removed from the work location without the written permission of the COR and/or TA. Failure to comply with this requirement may be considered by the Contracting Officer as cause for employee removal from performance of the contract in addition to any other actions taken by the Government.

3.1 Government Property Furnished and supplies: The Government facilities and supplies will be available for the Contractor to use in the performance of this contract. Restroom facilities are easily accessible and will be available. General parking areas are available for Contractor employees' private vehicles. Personnel may not park their private vehicles in parking spaces reserved for other vehicles.

3.1.2 Telephones: Telephone service will be provided for Contractor personnel to make local official business calls only. DSN will be used to place long distance calls to other DoD activities. Commercial long distance will be used only when DSN is not available.

3.1.3 Equipment: When applicable, the Contractor shall designate custodians and alternates to receive and account for Government Equipment Furnished (GEF). The Contractor shall ensure GEF is managed in accordance with regulations.

3.1.3.1 The Government and Contractor shall conduct a joint inventory to establish Government Property Furnished (GPF) within ten (10) calendar days after start of the contract, within ten (10) calendar days of the start of any option period and not later than ten (10) calendar days before completion of contract period. The Contractor shall sign a receipt for all equipment provided by the Government. The Government and Contractor representative shall jointly determine the working order and condition of all equipment and document findings on the inventory.

3.1.3.2 Accountability: The Contractor shall be directly responsible and accountable for all Government Property Furnished (GPF) upon delivery of such GPF into its custody or control, in accordance with the terms of this contract. This shall include Government property in the possession or control of a sub-Contractor. The Contractor shall establish and maintain a system in accordance with FAR 45.5 to control, protect, preserve and maintain all Government property. This property control system shall be in writing and shall be submitted to the COR not later than 15 days prior to contract start date. The system will be reviewed and if satisfactory, approved in writing by the COR. The Contractor shall maintain and make available the records required by FAR part 45.5 and account for all Government property until relieved of that responsibility.

3.1.3.3 Audits: The Government retains the right to audit the Contractor's property control system as frequently as conditions warrant. The COR will decide when an audit is appropriate and will provide written notification to the Contractor. The Contractor shall make all such records and related correspondence available to the COR.

3.1.3.4 Obtaining replacement of Government equipment furnished: The Contractor shall submit requests for replacement of Government equipment furnished to the COR for processing.

3.1.3. 5 Disposition of equipment: The Contractor shall prepare disposal documentation and submit to the COR for processing.

3.1.3.6 Accountability: Upon completion or extension of the contract, the Contractor and a Government Representative shall conduct a joint inventory of GEF. The Contractor shall be liable for loss or damage to GEF beyond normal depreciation and particularly when a result of the Contractor's misconduct. All equipment in need of repair or maintenance shall be repaired or maintained by the Contractor within 30 days of discovery, but before the joint inventory is made. All repairs and or maintenance not performed by the Contractor shall be made, at the Government's option, at the Contractor's expense. In the case of damaged GEF, the amount of compensation due to the Government shall be the actual cost of repair but not to exceed the economical repair value. In the case of loss or

damage, or beyond economical repair, the Contractor's liability shall be the depreciated replacement value of the item.

3.2 Government Services Furnished

3.2.1 Utilities: The Government shall furnish all utilities necessary to perform all operations required by the PWS.

3.2.2 Insect Rodent Control: The Government shall provide routine insect and rodent control. If the Contractor observes insects or rodents in Contractor assigned workspaces, the Contractor shall report citing to the COR.

3.2.3 Custodial: The Government shall provide custodial services. This does not exclude the Contractor from maintaining and practicing good housekeeping of office spaces. The Contractor shall be responsible for all facilities furnished for the Contractor's primary occupancy and use, to ensure that areas are kept clean and free of litter, to include work space.

3.2.4 Security Police and Fire Protection: The Government will provide security police and fire protection.

3.2.5 Emergency Medical Treatment: The Government will provide medical treatment for Contractor personnel on an emergency basis only. Contractor personnel are responsible for preparing necessary paperwork and shall reimburse the Government for the cost of medical treatment

PART 4

CONTRACTOR FURNISHED ITEMS AND SERVICES

4.1 Contractor Furnished Items and Responsibilities: General: The Contractor shall furnish all supplies, equipment, facilities and services required to perform work under this contract that are not listed under Section 3 of this PWS.

4.2 Secret Facility Clearance: The Contractor shall possess and maintain a SECRET facility clearance from the Defense Security Service. The Contractor's employees, performing work in support of this contract shall have been granted a SECRET security clearance from the Defense Industrial Security Clearance Office.

PART 5

SPECIFIC TASKS

5.1 Specific Technical Tasks Description: Contractor personnel shall perform the duties identified below. If timelines for specific tasks cannot be met, the Contractor shall verbally notify the Government Contracting Officer Representative (COR) or on-site Technical Assistant (TA) within two (2) hours of determining that a milestone will not be met.

Additionally, within eight (8) hours of said determination, the Contractor shall provide the Government COR or on-site TA with written detailed information on the impediments and/or risks associated with not meeting the timeline and a mitigation strategy to complete the milestone. The milestones accomplished during this monthly process shall be documented in the Monthly Financial and Task Status Report deliverable, (Exhibit 7).

Item#	Description	Due Date
1	Monthly Financial and Task Status Report	10 th day of the month

The Contractor shall provide a Monthly Financial Status Report, ten (10) business days following the end of the month. Invoicing shall also occur ten (10) business days following the end of the month. The required information shall be included in Exhibit 7, Section V (Financial Section).

NMCI/NGEN and Enterprise Land Mobile Radio (ELMR) support identified in this Performance Work Statement (PWS) is based on current level of effort required to support NMCI/NGEN and ELMR, and may require adjustment in Contractor personnel levels in order to adequately support the Enterprise.

5.1.1 Tasks and Performance Standards: During the performance of this contract, the Contractor shall provide personnel, who have the current skill levels to accomplish the tasks contained in this PWS.

5.1.2 NMCI/NGEN Support: The Contractor shall be tasked to support the management of steady state NMCI/NGEN operations, legacy system transition and line item management. As part of this requirement, region Contract Technical Representative (CTR) and the Activity Contract Technical Representatives (ACTRs) must provide support in the form of guidance, education and assistance to ensure that the end users at CNRSE and its subordinate installations/detachments receive the NMCI/NGEN systems and applications required to perform mission deliverables. (See tasks: paragraphs 5.1.2-5.1.10 and 2.4).

The Contractor shall have a comprehensive and sound knowledge of all aspects of NMCI/NGEN and be capable of utilizing the automated web-tools associated with NMCI/NGEN, such as the NMCI/NGEN Enterprise Tool (NET), the Requirement Award Process (RAP) tool, eMarketplace (eMp), Information Strike Force (ISF) Tools, and Department of Navy Application and Database Management System (DADMS). (See tasks: paragraphs 5.1.2-5.1.10 and 2.4).

5.1.3 Regional NMCI/NGEN Support: Contractor personnel shall have the skills, knowledge, experience and training addressed in section 2.5. The Contractor shall manage the NMCI/NGEN troubleshooting processes and procedures, applicable Information Technology (IT) procedures, to include the Government Support Desk (GSD), applicable Service Request Form (SRF) procedures, help-desk tickets and Move-Add-Change (MAC) procedures as outlined in CNIC Instructions or Directives. Average 729 Tickets montly (see Workland Data).

5.1.4 NET/RAP/eMp: The Contractor shall use the NMCI/NGEN Enterprise Tool (NET) tool to create services, review and approve ordered services, maintain user profiles, create and submit service buildouts, maintain asset management data, and perform application and template mapping.

Contractor personnel shall process unpriced requirements using the RAP (Requirement to Award Process) Tool to include review, validation, surveys and Technical evaluation of the proposed solution. This includes managing the creation and ordering of un-scoped line item supply and service requests, their pricing and evaluation, subsequent ordering, delivery, invoicing and integration into other NMCI/NGEN web-tools.

The Contractor shall use eMarketplace (eMp) as it relates to the validation and certification of NMCI/NGEN task orders, pre- invoices and invoices. Pre-Invoices and Invoices shall be processed in a timely manner to avoid additional charges to the Government. The Contractor shall maintain current N6 IT operating procedures. Operating procedures shall be reviewed, updated and submitted to N65, for approval annually.

5.1.5 Legacy Systems Support: The Contractor shall provide support and sustainment for existing legacy networks and systems within the region. These systems require customer assistance support, information system security, cost benefit analysis and infrastructure maintenance.

5.1.6 Technical Refresh (TR): The Contractor shall assess site requirements for completion of transition and Technology Refresh (TR) within NMCI/NGEN. Total refresh of 6535 Seats/Workstations every four (4) years (see Workload data). Within this framework, the technical refresh are critical path activities necessary to prepare for the remainder of seat transition and hardware replacement of NMCI/NGEN seats ready for TR, to validate all seats and applications, to assure the correct data is contained in the system tools, assess the state of enterprise and site infrastructure, and to coordinate overall site and facilities readiness. The Contractor shall be responsible for the TR

scheduling and approval process for sites as it relates to submission of Schedule Change Requests (SCR's) and inclusion in the Tactical Plan.

The Contractor shall meet Execution Discipline (ED) milestones established for Technology Refresh, to include Asset Reconciliation, eMarketplace task order modifications, application mapping, build-out creation and submission, workstation matrix (WSM) review and approval and TR seat delivery as listed within the applicable Site Deployment Schedule (SDS). The Contractor shall attend all scheduled Technology Refresh Meetings (RM's).

5.1.7 Enterprise Land Mobile Radio (ELMR Support: The Contractor shall provide ELMR customer service (i.e., help-desk) and technical expertise to customers located throughout the CNRSE command (Exhibit 4). Primary duties will be for technical support, training, and implementing ELMR; test, tune and programming ELMR radios as needed; plan, direct, and coordinate the inventory, storage and distribution of radios. Current ELMR radios total 10689 radios (see Workload Data). The Contractor shall have at a minimum CompTIA Security+ certification. The Contractor shall be responsible for tasks listed below:

All activities related to technical ELMR system administration.

- Provide daily maintenance and sustainment of all assigned ELMR Government equipment.
- Conduct a 100% semi-annual inventory of all ELMR Network Management Terminal (NMT) assets, and provide report to the Regional ELMR Manager.
- Coordinate with the Regional ELMR Manager/Assistant Manager on the assignment and programming of radio assets, and troubleshooting radio subscriber units and/or network.
- Assist in the development of talk groups, Radio Set Identifiers (RSIs) and call signs tailored to customer needs.
- Program radio subscriber units IAW the Base Communications Plan, ELMR Fleet map and the ELMR programming Standard Operating Procedures (SOP).
- Recommend and implement approved operating system enhancements that will improve the reliability and performance of the system.
- Installation, maintenance, configuration, and integrity of software and hardware products in support of the implementation and operations plan.
- Provide maintenance and operation of Emergency Communications “fly away” equipment in support of the Installation Commander/ Emergency Manager..
- Move freight, stock, and other materials to and from storage and production areas, loading docks, delivery vehicles, and containers, by hand or using hand trucks, and other equipment.
- Provide monthly status of ELMR equipment to the Region ELMR Manager.
- Receive and process user subscriber unit orders.
- Coordinate encryption key changeover with Region ELMR Manager.
- Reload encryption keys in user subscriber units when requested by Helpdesk.
- Provide training to users on subscriber unit operation.
- Provide training to users on Regional and site policies and procedures.
- Monitor the Installation RF site, Inspect RF equipment, AC units, and power supply.
- System check power generator and UPS, IAW prescribed maintenance procedures.
- Report failure of ELMR T -1 transmission and communication lines supporting to DISA.
- Report all alarm conditions and equipment malfunctions or failures to ISD Helpdesk.
- Notify users of planned or unplanned outages and refresh/upgrade requirements.
- Manage on-site inventory of equipment spares.
- Record all customer service and/or support requests in The Remedy Tracking Database.

5.1.8 Regional Operations Center (ROC) / Regional Dispatch Center (RDC) Support: The Contractor shall have at a minimum CompTIA Security+ certification. The Contractor shall perform System Administration (SA), maintenance and sustainment of the Navy's comprehensive Emergency Response Management System (NERMS) located in the CNRSE-Regional Dispatch Center (RDC). NERMS is a consolidated Computer Aided Dispatch (CAD) system that combines traditional fire, police, and medical dispatch services with modern Geographic Information System (GIS) real-time services such as address, verification, automatic vehicle location, automatic

vehicle recommendation and routing, map displays to enhance emergency response.

All Contractor employees who perform Criminal Justice Information Services (CJIS) functions, or have access to CJIS information (Exhibit 6) are required to sign statement of acknowledgement contained in Exhibit 6. Contractor shall maintain a copy and forward original signed statement to the COR. (page H7, of Exhibit 6).

- Operate and maintain physical and virtual Windows 2003/2008 servers.
- Install updates to operating systems for the physical and virtual Windows 2003/2008 servers.
- Apply Defense Information Systems Agency (DISA) Secure Technical Implementation Guides (STIGs) to operating systems and applications.
- Troubleshoot advanced server and software incidents.
- Perform routine Active Directory and Exchange account creation and maintenance tasks.
- Manage backup software including disk or tape utilization, backup schedules and restore operations.
- Assist with the design, planning and implementation of new server systems.
- Create, test and modify Active Directory Group Policies.
- Perform enterprise printing support including driver installation and printer assignments.
- Maintain enterprise services such as Domain Name System (DNS), Dynamic Host Configuration Protocol (DHCP) and Network Time Protocol (NTP).
- Coordinate with vendors and other Government agencies to provide support for server hardware and software.
- Research and recommend server and software products based on customer requirements.
- Respond to incidents elevated from the Enterprise Desktop Support section related to server matters and resolve the incidents per documented standard operating procedures.

The Contractor shall perform additional SA support of the Public Safety Network (PSNET) and sustainment of Anti- Terrorism Force Protection (ATFP) system as needed. CNRSE staff support adherence requirements are listed in the Navy Installation Emergency Management Program Manual (CNIC 3440.17) regulations and policies in support of the CNIC Public Safety, Force Protection and consequence management mission. As a result, the Contractor shall be responsible for defining and implementing a support program of adherence, interface and interoperable management that ensures the programmatic goals of the NERMS, PSNET and ATFP-NET networks are aligned and integrated. Key facets of this effort include coordinating support schedules and ensuring the availability of adequate numbers of technical support personnel to accommodate CNRSE's requirements.

5.1.9 RDC Technical Support: The Contractor shall have at a minimum CompTIA Security+ Certification. The RDC provides E911 emergency dispatch of Police, Fire and Emergency Medical Services for CNRSE Navy installations (Exhibit 4), which will encompass outlying airfields, off-base housing, training ranges and other federal property. The RDC remains fully mission capable 24/7. As such, the RDC consists of numerous technical interoperable systems, applications and platforms.

The Contractor shall supply technical services for IT sustainment, maintenance and technical support for the monitoring and dispatching emergency service systems located at the CNRSE RDC. The work includes, but is not limited to, systems administration, technical support, preventive maintenance, and software and hardware support, spare parts inventory control and tracking, and documentation support. Specific systems for support include the Emergency Control Management System (ECMS) 911 Call Management System, Navy 911 Routing and Management System (RMS), NERMS, PSNET, and ELMR to include hardware and software troubleshooting and repair, disk imaging of systems, computer patches and updates as directed by the Network Administrator(s) and, monitoring of network system logs and alerts. As these systems may have umbrella sustainment contracts, managed by NAVFAC ATFP or other Government agencies, that cover enterprise elements of the systems, the Contractor is expected to coordinate IT sustainment and support with the representatives from these other sustainment contracts. The Contractor shall work closely with the Lead RDC Dispatcher to report problems and escalate incidents that threaten any RDC networks.

The Contractor shall provide IT on-call support services 24/7 to respond to system technical alarms and degradation of required RDC technical systems. The Contractor on-site or on-call support shall be considered mission essential. The Contractor shall provide IT on-call telephone support services 24/7 to support trouble

shooting of 911 outages in coordination with trouble shooting efforts provided by the Navy 911 RMS prime Contractor. This support will include coordination of trouble shooting efforts to resolve loss of 911 connectivity from the supported installation to the Navy 911 RMS aggregate points.

5.1.10 ROC Technical Support: The Contractor shall have at a minimum CompTIA Security+ Certification. The Contractor shall collect and share emergency and dispatch information between CNRSE installations, federal, state, and local agencies, and maintain continuous lines of communications via the ROC. The Contractor shall be required to communicate, direct, assess, report, and maintain status of information and intelligence on operational issues and threats up and down the chain of command. The goal is to synchronize, integrate, and coordinate all related operations and planning across Navy installations, other Governmental agencies (OGAs), and non-Governmental organizations (NGOs) regarding operational information.

The Contractor shall setup and maintain ROC operational/computer Broadband Global Area Network units (BGAN) for Mobile Emergency Satellite Communications systems. The Contractor shall enable access to specialized systems for Emergency Disaster Planning/Recovery, Hurricane Evacuation (HURREVAC), Sea, Lake and Overland Surges from Hurricanes (SLOSH) and ROC floor administrative access. The Contractor shall operate, troubleshoot and maintain the large video array in the ROC along with sound system support. The Contractor shall conduct, quarterly training of new ROC personnel on the operation of the BGAN for Mobile Emergency Satellite Communications systems.

The Contractor shall be designated as a member the Crisis Action Team (CAT), providing technical support, serving as the primary point of contact to ROC/CAT personnel during emergency operations for IT equipment, services and capability within the ROC. The Contractor shall work with CAT Section Chiefs handling emergency communications deployments, troubleshooting and setup support. Provide support to collect & share operational information between its installation commands, Federal, State, and Navy Region Southeast.

5.1.11 ROC/RDC Information System Security Officer (ISSO) Support: The Contractor shall utilize Cybersecurity compliance requirements (DoD Inst 8500.1 series), to achieve adherence to the DOD IA policies. The Contractor shall have at a minimum CompTIA Security+ Certification. The Contractor provides oversight of the overall IA posture of the information systems throughout the lifecycle of the systems. The Contractor shall provide to CNRSE management, the proper reporting of security violations, such as malicious code and secure data spillages.

The Contractor shall ensure users and system support personnel have a current Information System (IS) user agreement, required security clearances, authorization, need to know, are indoctrinated, and are familiar with internal security practices before granting access to the IS.

The Contractor shall ensure all IA measures are properly understood and implemented by the Information System Security Officer (ISSO) Support and System Administrators (SA). Additionally, the Contractor shall manage the implementation and operation of the Host Based Security System (HBSS) for all RDC networks. The Contractor shall implement and maintain network accreditation via the DIACAP/RMF process for each applicable ROC/RDC system, (DoD Inst 8500.1 series).

- Evaluate and enforce Information Assurance program/policies and ensures Confidentiality, Integrity, Availability, Non-Repudiation and Accountability (IAW DoD Inst 8500.1 series).
- Perform monthly vulnerability scans on NIPR/SIPR networks using Assured Compliance Assessment Solution (ACAS) or other approved scanning tools, and works with system operators to remediate any findings.
- Develop mitigation strategies for vulnerabilities that are not resolved via a vendor patch.
- Review workstation, server and network devices logs in order to identify security related events that require action or investigation.
- Develop and submit certification and accreditation documentation and assist and/or lead the Information Assurance Vulnerability Alert (IAVA) program.
- Regularly interact with customer and/or functional group managers on Information Assurance related matters.

- Monitor and report on the operation of the Communication Security (COMSEC) program.
- Monitor and manage IPS, IDS, HIPS, HIDS systems and content filtering software.
- Work as part of an Information Assurance Team that is responsible for maintaining IA standards and procedures.
- Performs security scans to determine potential points of weakness, recommending a course of action to correct deficiencies and ensuring that deficiencies are corrected in a timely fashion.
- Maintain continuing vigilance of computer and network infrastructures and shall conduct software and hardware inspections across a Man-sized network infrastructure.
- Review daily network and server logs, document and ensure action is taken where needed.
- Work directly with System Administrators, the Configuration Manager, Network Administrators and Government personnel to coordinate his/her activities.
- Per direction of the ISSM shall prepare and maintain Certification and Accreditation (C&A) documentation.
- Design, develop or recommend integrated security system solutions that will ensure proprietary/confidential data and systems are protected.
- Coordinate the activities of a section or department and provide daily status updates to the ISSM or as required.
- Configure and validate secure systems and test security products and systems to detect security weakness.
- Perform system administration of the Host Based Security System (HBSS) systems for ECMS and FDLE networks.
- Maintain current status of the IA posture of Alarms networks in use at Navy installations connected to the NERMS network.

5.1.12 RDC Alarms Support: The Contractor shall have at a minimum CompTIA Security+ Certification. The Contractor shall operate the Region's Fire and IDS Alarm support services. As a function of the RDC Alarm support requirements, the Contractor shall be tasked with providing the region and installation's physical alarm monitoring services. The alarms area of operations within the RDC is the Regional Alarm Monitoring Automation Systems (RAMAS) and Local Alarm Monitoring Automation System (LAMAS). The Contractor shall receive scheduled installation alarm configuration changes and update data bases and notification systems accordingly.

The Contractor shall provide building alarm systems technical support, to, SiS, King Fisher, Lenel, Monaco and AMAG systems. The Contractor shall be knowledgeable of all the hardware and software systems that support that operation. In addition, the Contractor shall monitor and oversee the reception of alarm signals from protected facilities via Plain Old Telephone System (POTS) or two-way radios. Manage RAMAS/LAMAS data signals for compliance of standard signal formats such as pulse (4/2) and high speed "Contact ID" or SIA. Ensures RAMAS/LAMAS forwards data to SIS signal processing software, processes incoming alarm data from LAMAS via Internet connection, operates SIS Alarm Center, and receives alarm data from processors.

The Contractor shall coordinate RAMAS/LAMAS data with Computer Aid Dispatch (CAD) and Geographic Information System (GIS) system administrators. The Contractor shall provide RAMAS monitoring source in case of CAD failure and provide admin report creation, plus offer data management support to CNRSE NERMS tracking databases as required.

5.1.13 RDC Geographic Information System (GIS) Administration: The Contractor shall have and maintain at a minimum CompTIA Security+ Certification. The Contractor shall provide GIS support services to the RDC enclave. The Contractor shall develop and maintain an enterprise spatial database, and operate associated application services to support regional CAD operations for Navy fire and police emergency responders. Contractor support includes, but is not limited to, GIS management support, implementation of applications, support and maintenance of a multi-user GIS for CNRSE and support involved aspects of GIS Operations for CNRSE, as well as, maintaining mobile data computers (MDCs) in emergency vehicles, including GIS program management, spatial data processing and reporting; spatial database management, data conversion management; system validation testing, system deployment and operation. Other critical competencies include data compilation, geo-database creation, system and database management, web application maintenance and user needs analysis.

The Contractor shall provide user training support to existing and new users to sustain CAD operations as part of the NERMS system. The Contractor shall collaborate with system support staff and RDC Systems Administrator, as well as with ROC GIS staff personnel as required to ensure coordinated efforts between RDC and ROC mapping and GIS administration.

The Contractor shall maintain hardware configuration files and monitor system status and performance, investigate system malfunctions to determine cause, define problems and initiate corrective action.

The Contractor shall provide, coordinate and document hardware and software maintenance, install and provide maintenance related components to include diagnostic testing and system troubleshooting, repair and replacement of components, installation, configuration, integration, testing, preventive maintenance and system upgrades. Contractor shall maintain accurate records of all warranty, license and registration information for CNRSE RDC, pre-installation test and checkout (PITCO), initial system installation and configuration phase, training phase, system initialization or Go-Live, and bur-in/transition to customer.

The Contractor shall possess knowledge of web protocol and languages such as HTML, XML, AR cXML, and GML; technical background with Environmental Systems Research Institute (ESRI) GIS software and the management of GIS data on a database server.

The Contractor shall provide data management (both tabular and spatial); relational database administration including performance monitoring, data replication, statistics generation, table space management.

The Contractor shall perform failure/recovery processes; common (geospatial) image formats (e.g., TIFF, GeoTIFF, MrSID); implement FGDC and ISO metadata standards and formats.

The Contractor shall perform image processing and data processing operations and workflows within a geospatial domain; experience with scripting and programming languages such as VBScript, Python, Java, AML, and JavaScript; experience with relational database management systems such as Oracle, Microsoft SQL Server; experience with modern client/server technologies, e.g., Apache and Tomcat.

The Contractor shall provide technical expertise in conjunction with NAVFAC GRC as necessary to support installation standardized addressing initiatives.

5.1.14 RDC System Administration/Engineering Support: The Contractor shall have at a minimum CompTIA Security+ Certification. The Contractor shall provide technical support for the RDC. The RDC provides E911 emergency dispatch of Police, Fire and Emergency Medical Services to all CNRSE installation properties. Additionally, the RDC monitors remote alarm systems, surveillance systems, operates a remote access system, provides interagency communications interconnectivity and assists local municipal Emergency Services.

The Contractor shall provide technical information, technology based equipment and software support services. This includes RDC operations and functionality. The Contractor shall manage and operate ROC/RDC systems to include analyzing system faults, troubleshooting and running diagnostic tests on operating systems and hardware to detect problems, evaluate and install developed software during various phases of testing, reviewing and preparing documentation for systems and testing.

The Contractor shall recommend methods and techniques to be used for obtaining solutions to diagnosed system faults, initiate preventive maintenance on the operating systems as well as repair system/environment problems. The Contractor shall maintain Hewlett Packard Blade Servers and Microsoft Windows Clustering technologies. The Contractor's functions shall include, but not be limited to, direct telecommunications/technical support and contact with the following types of personnel; Operational and Administrative, Information Systems Technicians, Operations/Technical Commissioned Officers/Noncommissioned Officers, Active Reservists, Operational/Planning Managers, Security Professionals/Managers, NERMS, Emergency Control Management System (ECMS), and RDC Operational personnel.

5.1.15 Enhanced-911 (E911) Support: The Contractor shall have at a minimum CompTIA Security+ certification. The Contractor shall establish, administer and maintain the Navy "private" Automatic Location Information (ALI) database for Southeast Region, program phones and other similar actions as designated by the program manager. The

Contractor shall sustain installation specific information related to the Operational and Technical Views for phone routing from the installation, (or RDC-supported activity), through the local exchange carrier, to the Navy 911 RMS aggregate point, so as to support call flow and 911 outage troubleshooting. The Contractor will be expected to facilitate coordination between the Navy 911 RMS system, local exchange carriers, Public Safety Answering Points (PSAP's) for each installation, and the activity or agency providing installation private telephony network capability.

5.1.16 Region Rapid Communications (RC Support): The Contractor shall manage DoD telephone and cellular phone services for CNRSE HQ and Installations from the Region N6. The Contractor shall manage the receipt and delivery of desktop telephone, tablets and cellular devices, to include smart phones, hot-spots, tablets (IPad). The Contractor shall maintain a current CNRSE Rapid Communications Asset database.

The Contractor shall respond to Service requests submitted to a region service request tool, acquire required approvals, request required devices, submit required work requests, update service request statuses and document within the service request tool actions taken and request completion. All device and service requests shall receive CNRSE N6 or N65 approval before delivery or implementation.

The Contractor shall address process improvement with Rapid Communications as identified by customer satisfaction surveys. The Contractor shall coordinate with installation N6 Program Directors or their representatives regarding desktop telephone services.

The Contractor shall coordinate with the CNIC headquarters Cellular Phone Program Manager regarding any cellular phone action(s) which would result in a monetary change to the CNIC Cellular Phone Delivery Order under the Nationwide DON Wireless Contract, e.g., adding or deleting "lines".

The Contractor shall include CNRSE N65 on any and all correspondence with CNIC and installation N6 personnel. The Contractor shall audit monthly CNRSE and Installations billing reports to identify possible misuse and report finding to CNRSE N65. The Contractor shall, when authorized by the COR, provide on-call support services to respond to mission critical service outages.

5.1.17 Audio and Video (VTC) Telephone: The Contractor shall have at a minimum CompTIA Security+ certification. The Contractor shall setup secure and non-secure VTCs for CNRSE and Installations. This includes scheduling, technical support, maintenance, and sustainment. The Contractor shall maintain an inventory of Video Teleconference equipment and maintain current operating procedures. Operating procedures shall be review updated and submitted for approval annually. The Contractor shall setup secure and non-secure VTCs for CNRSE and Installations. This includes scheduling, technical support, maintenance, and sustainment.

5.1.18 Cybersecurity Support: The Contractor shall have at a minimum CompTIA Security+ certification. The Contractor shall assist the Information System Security Manager (ISSM) in Life Cycle Management for all CNRSE based IT systems requiring IA accreditation as per DOD policy (DoDInst 8500.1 series).

- Evaluate and enforce the Cybersecurity program/policies and ensure Confidentiality, Integrity, Availability, Non-Repudiation and Accountability (IAW DoDInst 8500.1 series).
- Regularly interact with customer and/or functional group managers on Cybersecurity related matters.
- Monitor and report on the operation of the Communication Security (COMSEC) program.
- Work as part of an Information Assurance Team that is responsible for maintaining Cybersecurity standards and procedures.
- Maintain continuing vigilance of computer and network infrastructures and shall conduct software and hardware inspections across a MAN-sized network infrastructure.
- Coordinate the activities of a section or department and provide weekly status updates to the Regional ISSM or as required.

5.1.19 IT Administration / Customer Support: The Contractor shall have at a minimum CompTIA Security+ Certification. The Contractor shall provide customer support, office automation and administrative services which are at the core of Region N6's mission. This support includes, but is not limited to, customer support for IT work requests and resolution of user issues. In support of this critical service, the Contractor shall be expected to

provide adequate first tier hardware/software support, identify, research and resolve technical problems, perform routine printer maintenance, exchange external computer accessories and data communications equipment.

The Contractor shall provide order processing support (e.g. NMCI, Multi-Function Devices (MFD), Legacy equipment - RAPIDS, NAVIDAS, ITPR, etc.) as needed to meet program requirements.

Critical to the support role, the Contractor shall respond to Service requests submitted to a service request tool, acquire required approvals, request required devices, submit required work requests, update service request statuses and document within the service request tool actions taken and request completion. All device and service requests shall receive CNRSE N6 or N65 approval before delivery or implementation.

The Contractor shall maintain a current inventory of CNRSE IT assets. The Contractor shall maintain current CNRSE IT operating procedures. Operating procedures shall be reviewed, updated and submitted for approval to N65 annually. The Contractor, when requested, shall prepare documentation and/or load IT equipment in support of turn-in of Government owned assets to Defense Reutilization Management Office (DRMO).

5.1.20 Enterprise Information Management (EIM) Support: The Contractor shall have at a minimum CompTIA Network+ certification. The Contractor shall provide support to the Regional Gateway Master (RGM) and Regional Portfolio Manager. This support includes support of CNIC/Regional/Installation SharePoint Gateway Portal, and DON hardware/software portfolio management as outlined in DON/CNIC Instructions or Directives (CNIC INST 2000.1A, CNRSE INST 2100.1, DoDInst 8500.1 series, CNIC INST 2000.4)

- Evaluate and enforce CNIC/CNRSE Gateway policies for 17 portal sites and all sub site contained within ensuring Confidentiality, Integrity, Availability, Non-Repudiation and Accountability (IAW DoDInst 8500.1 series).
- Interact with customer and/or functional group managers on CNIC Gateway and DON Portfolio management related matters.
- Works as part of a CNRSE Gateway G2 Team utilizing SharePoint Web Design, JavaScript for SharePoint.
- The Contractor shall have experience with developing custom web parts and workflows for business process automation.
- The Contractor shall monitor daily operation of CNRSE Gateway, using SharePoint, DON DADMS/DITPR, ISFTOOL, NAV-IDAS, and NMCI/NGEN NET administrative tool sets.
- The Contractor shall participate in scheduling CNIC RGM/Portfolio management meetings.
- The Contractor shall provide weekly status updates of the G2 to the Regional RGM and Portfolio Manager.
- The Contractor shall triage incoming Service Requests and emails from users and provide escalation support for all users, if unable to resolve at local level.
- The Contractor shall monitor resolution of open Service Requests initiated by G2 customers.
- The Contractor shall monitor and update the Service Request Tool used to track service requests within CNRSE.
- The Contractor shall route all correspondence through CNRSE/N63.
- Contractor shall assist the Regional Portfolio manager the initial IA/ORM review for customer hardware/software portfolio requests, ensuring compliance with current Federal/DOD/DON/CNIC Instructions and/or Directives.

5.1.21 N S Guantanamo (GTMO), Cuba – Site Specific Support: The GTMO network is not presently part of the NMCI/COSC infrastructure. The Contractor shall provide support services for the vital mission of NS GTMO N6 as indicated below. A transition date to NMCI/NGEN is not available; a modification request will be issued when a transition date becomes available.

5.1.22 Network Administration Support: The Contractor shall have at a minimum CompTIA Security+ certification. The Contractor shall, under direction of the Enterprise Network Support Manager (ENSM), perform network administration tasks that include but are not limited to:

- Monitor and maintain servers physical and virtual network switches and routers, workstations and Laptops on the network.

- Create and maintain documentation of physical and logical connectivity of network devices.
- Participate in the design, plan and execution of network modernization projects.
- Research and recommend network products based on customer requirements.
- Coordinate with vendors and other Government agencies to provide support for network devices.
- Perform routine network administration tasks such as opening/closing of network ports.
- Respond to incidents elevated from the Enterprise Desktop Support and Information Assurance Management section related to network matters/security incidents and resolve the incidents as directed by the ENSM.
- Coordinate with the Naval Computer and Telecommunications Area Mater Station Atlantic (NCTAMS LANT) Base Communications Office (BCO) to establish fiber optic and copper based connectivity.
- Monitor the Enterprise Operations Console, and document and report network related incidents, looking for indications of network related incidents.
- Apply DISA STIGs to network hardware.

5.1.23 Cybersecurity Support: The Contractor shall have at a minimum CompTIA Security+ certification. The Contractor shall assist the Information Systems Security Manager (ISSM) in the Life Cycle Management for all CNRSE based IT systems requiring Cybersecurity accreditation as per DOD policy (Dowdiest 8500.1 series). Evaluate and enforce Cybersecurity program/policies and ensures Confidentiality, Integrity, Availability, Non-Repudiation and Accountability (IAW Dowdiest 8500.1 series). Regularly interact with customer and/or functional group managers on Cybersecurity related matters.

- Monitor and report on the operation of the Communication Security (COMSEC) program.
- Monitor and manage IPS, IDS, HIPS, HIDS systems and content filtering software.
- Work as part of an Information Assurance Team that is responsible for maintaining IA standards and procedures.
- Perform security scans to determine potential points of weakness, recommending a course of action to correct deficiencies and ensuring that deficiencies are corrected in a timely fashion.
- Maintain continuing vigilance of computer and network infrastructures and shall conduct software and hardware inspections across a MAN-sized network infrastructure.
- Participate in scheduling quarterly Information Assurance meetings with base Terminal Area Security Officer Appointees.
- Review daily network and server log transactions. Report findings to the ISSM.
- Work directly with Systems Administrators, the Configuration Manager, Network Administrators and Government personnel to coordinate his/her activities.
- Per direction of the ISSM shall prepare and maintain Certification and Accreditation (C&A) documentation.
- Designs, develops or recommends integrated security system solutions that will ensure proprietary/confidential data and systems are protected.
- Coordinate the activities of a section or department and provide daily status updates to the ISSM or as required.
- Configure and validate secure systems and tests security products and systems to detect security weakness.

5.2 Authority to Operate (ATO) Sustainment Support: For the Base and Option periods, the Contractor shall maintain the Certification & Accreditation and sustain the Authority to Operate (ATO) for all Systems at locations identified (Exhibit 2), and shall provide an ATO sustainment and maintenance plan for all the Systems (Exhibit 6).

5.3 Tasks and Performance Standards: The Contractor shall have a comprehensive and sound knowledge of all aspects of Guantanamo Bay's (GNBY) IT Systems ATO sustainment requirements, and be capable of performing at Information Assurance Senior Level and Information Assurance Intermediate Level as specified in the Position Requirement (Exhibit 5). The Contractor shall utilize the automated web-tools associated with the Next Generation Enterprise Network (NGEN), such as the NMCI Enterprise Tool (NET), Information Strike Force (ISF) Tools,

Department of Navy Application and Database Management System (DADMS), Assured Compliance Assessment System (ACAS) Security Center, NESSUS Scanning Tools, Virtual Machine (VM), and Vulnerability Remediation Asset Manager (VRAM). The Contractor shall support HQ, Installation IA personnel and Installation Program Directors (IPDs) by providing training, guidance and support service for CNRSE IT System's C&A IA functions.

5.3.1 Contracted ATO Sustainment & Support: (to include)

- DoD Information Assurance and Certification and Accreditation Process (DIACAP) certification management and the transition Risk Management Framework (RMF).
- Department of Defense Information Technology Portfolio Repository- Department of the Navy (DITPR-DON) and Operational Activities Mapping
- Information Assurance Vulnerability Alerts/Bulletins (IAVA/IAVB) patches
- Security Technical Information Guides (STIGS) and checklists
- Microsoft Update Patches
- Antivirus Definition Updates
- Software Updates
- Privacy Impact Assessment (PIA)
- Joint Interoperability Test Exemption Request Procedures (JITC Waiver)
- Information Systems Management DON Checklist
- Department of Navy (DON) Enterprise Agreement
- DoN Application and Database Management System (DADMS)
- Configuration Management Plan
- System Topology Diagrams
- Enterprise Mission Assurance Support Service (mass)
- Assured Compliance Assessment System (ACAS)
- Provide Security Center Support
- Provide Nessus Support
- Provide Red Hat Linux Support
- Provide Virtual Machine (VM) Support
- Update ACAS Plugins
- Monthly System Scans to maintain Federal Information Security Management Act (FISMA) compliance.
- Uploading Monthly Scans into the Vulnerability Remediation Asset Manager (VRAM)
- Supply recommendation to the system owners as to how to mitigate and reduce the residual risk of any ongoing findings from multiple IA control sources
- Reporting of emergent ATO compliance issues to CNRSE N6.

This Contractor support service requires a comprehensive understanding of the latest DoD IA policy amendments, its impact on the system and consequent implementation. The Contractor shall understand and apply Information Assurance Vulnerability Alerts and Information Assurance Vulnerability Bulletins (IAVA/IAVB) patches. Contractor personnel shall administer updates to applicable components within the designated reporting dates. This effort shall include review of monthly event logs, reviewing security websites for updates, performing security evaluations, implement security patches and produce and update documentation as needed. Tasking requires Contractor to select Information Assurance Manager (IAM) Level I position published in the DoD 8570.xx IA training certification manual. It's highly suggested Contractor be familiar with GNBYS operations, specific installation environment and possess broad knowledge of network infrastructure design, software and hardware configurations as defined by IA requirements.

Adequate services shall require the Contractor to have a comprehension of defining and completing activities related to the sustainment and support of GNBYS's IT current security certification and accreditations, in line with Risk Management Framework (RMF) "formerly Department of Defense Information Assurance Certification and Accreditation Process (DIACAP)", System Security Authorization Agreement (SSAA) and Interim Authority to Operate/Authority to Operate (IATO/ATO) policies and procedures. Must also have a thorough understanding of requirements and processes of the Life Cycle support related to Navy Information Assurance certification and accreditation.

The Contractor shall have and maintain at a minimum Security+ Certification.

The Contractor shall have successfully completed RMF training and have a thorough knowledge of procedures for obtaining systems and applications accreditation in order to provide the required level of advice/assistance/guidance to customers.

The Contractor shall have successfully completed ACAS training and have a thorough knowledge and understanding of the ACAS system scanning tool. The Contractor shall define and complete activities related to system security certification and accreditation process, such as RMF, ACAS, SSAA and IATO/ATO and have a thorough understanding of Navy Information Assurance certification and accreditation requirements and processes. of the Life Cycle support related to Navy Information Assurance certification and accreditation. The Contractor shall have and maintain at a minimum Security+ Certification.

The Contractor shall support all GNBYS IT based IT systems requiring IA accreditation as per DoD policy. In adhering to IA of all IT systems under GNBYS IT, the Contractor shall work with and support programs under CNIC and GNBYS in IA training and system accreditation. Contractor shall ensure each system identified in the systems requiring Authority to Operate (ATO) maintains Certification and Accreditation through sustainment of the required IA posture for the life-cycle of the system.

5.3.2 Systems Administration Support: The Contractor shall have and maintain at a minimum CompTIA Security+ certification. The Contractor shall perform systems administration tasks including but not limited to:

- Operate and maintain physical and virtual Windows 10 workstations and Windows 2012 servers.
- Install updates to operating systems for the physical and virtual Windows 10 workstations and Windows 2012 servers.
- Apply Defense Information Systems Agency (DISA) Secure Technical Implementation Guides (STIGs) to operating systems and applications.
- Troubleshoot advanced server and software incidents.
- Perform routine Active Directory and Exchange account creation and maintenance tasks.
- Manage backup software including disk or tape utilization, backup schedules and restore operations.
- Assist with the design, planning and implementation of new server systems.
- Create, test and modify Active Directory Group Policies.
- Perform enterprise printing support including driver installation and printer assignments.
- Maintain enterprise services such as DNS, DHCP and NTP.
- Coordinate with vendors and other Government agencies to provide support for server hardware and software.
- Research and recommend server and software products based on customer requirements.
- Respond to incidents elevated from the Enterprise Desktop Support section related to server matters and resolve the incidents per documented standard operating procedures.
- Perform monthly vulnerability scans on NIPR/SIPR networks and work with system operators to remediate any findings.
- Develop mitigation strategies for vulnerabilities that are not resolved via a vendor patch.
- Review workstation, server and network devices logs in order to identify security related events that require action or investigation.
- Develop and submit certification and accreditation documentation and assist and/or lead the Information Assurance Vulnerability Alert (IAVA) program.

5.3.3 Service Desk Support: The Contractor shall have at a minimum CompTIA Network+ certification. The Contractor shall provide service desk support. This support includes but is not limited to:

- Workstations, Laptops and Printers on the network.
- Respond to incidents related to desktop matters and resolve the incidents within established timeframes.
- Perform troubleshooting and incident resolution on desktop hardware and software.

- If the issue appears to be above the desktop level, provide adequate information to elevate to appropriate tier II level.
 - Deploy or replace furnished Government desktop systems.
 - Backup or restore user data from one desktop system to another.
 - Apply approved system images to desktops in preparation for deployment.
 - Train and assist users in operation of desktop hardware and software.
 - Coordinate with vendors and other Government agencies to provide support for desktop hardware and software.
 - Research and recommend desktop hardware and software products based on customer requirements.
- Other Service Desk related duties as assigned by the Enterprise Desktop Support Manager.

5.3.4 Service Desk Coordination Support: The Contractor shall have at a minimum CompTIA Network+ certification. The Contractor shall provide help desk coordination and interfacing support, including but not limited to:

- Act as the single point of contact for all incidents and service requests for the Information Systems Department. Acts as the focal point for escalation support for CNRSE managed services.
- Receive incident reports and service requests from users via email, telephone or in person.
- Provide incident reports and metrics to management on a monthly basis.
- Ensure that received information is adequate for first level troubleshooting of the matter.
- Maintain physical records necessary for service requests.
- Communicate with the user when an incident has been resolved.
- Perform initial user account creation in Active Directory.
- Utilize the established knowledge base to resolve repeat incidents, preventing needless incident elevations.
- Other service desk coordination duties as assigned by N6 Management.

5.3.5 ELMR/Cellular Support: The Contractor shall have at a minimum CompTIA Security+ certification.

- Provide daily maintenance and sustainment of all assigned ELMR Government equipment.
- Conduct a 100% semi-annual inventory of all ELMR Network Management Terminal (NMT) assets, and provide report to the Regional ELMR Manager.
- Coordinate with the Regional ELMR Manager/Assistant Manager on the assignment and programming of radio assets, and troubleshooting radio subscriber units and/or network.
- Assist in the development of talk groups, Radio Set Identifiers (RSIs) and call signs tailored to customer needs.
- Program radio subscriber units IAW the Base Comma Plan and ELMR Fleetmap and the CNRSE programming SOP.
- Recommend and implement approved operating system enhancements that will improve the reliability and performance of the system.
- Installation, maintenance, configuration, and integrity of software and hardware products in support of the implementation and operations plan.
- Provide maintenance and operation of Emergency Communications “fly away” equipment in support of the Installation Commander/Emergency Manager.
- Move freight, stock, and other materials to and from storage and production areas, loading docks, delivery vehicles, and containers, by hand or using hand trucks, and other equipment
- Provide monthly status of ELMR equipment to the Region ELMR Manager.
- Receive and process user subscriber unit orders.
- Coordinate encryption key changeover with Region ELMR Manager.
- Reload encryption keys in user subscriber units when requested by Helpdesk.
- Provide training to users on subscriber unit operation.
- Provide training to users on Regional and site policies and procedures.
- Monitor the Installation RF site, Inspect RF equipment, AC units, and power supply.
- System check power generator and UPS, IAW prescribed maintenance procedures.
- Report failure of ELMR T -1 transmission and communication lines supporting to DISA.
- Report all alarm conditions and equipment malfunctions or failures to ISD Helpdesk.

- Notify users of planned or unplanned outages and refresh/upgrade requirements.
- Manage on-site inventory of equipment spares.
- Record all customer service and/or support requests in The Remedy Tracking Database.

5.3.6 Cellular Telephone

- Maintain Inventory of all mobile telephones and telephone infrastructure.
- Create new mobile telephone accounts, as requested by Helpdesk.
- Perform monthly preventive maintenance of the mobile telephone system.
- Monitor, diagnose and troubleshoot cell system issues.
- Perform programming and database maintenance on telephone system.
- Create monthly reports on traffic loading/tower usage and system performance.

5.3.7 Navy Support Activity MidSouth (NSAMS), Tennessee. Site Specific Support: The Contractor shall have and maintain at a minimum CompTIA Security+ Certification. The Contractor shall install and sustain all Government Equipment Furnished (GEF) and software including Smart Phones, desktop printers, scanners, multi-function devices, monitors, CPU's, and other various peripherals. The Contractor shall provide support for post cutover activities, which may include release to deployment of applications, technical refresh, and legacy server migration efforts.

5.3.8 Legacy Network and Applications Support\ Services: The Contractor shall provide systems analysis and support of the NSA Mid-South quarantined legacy networks including the Electronic Badging Access Control System (EBACS) network, the Public Safety Network (PSNet), and all other stand-alone systems (training computers, presentation laptops, etc.) – current and future.

The Contractor shall be responsible for the Cybersecurity of Legacy networks and Applications Support under the oversight of the CNRSE ISSM. The Contractor shall provide Technical support for network servers, workstations, and network infrastructure maintenance, network security updates, and network configuration. The Contractor shall update network operational contingency plans, network backup procedures and the knowledge base derived from problem/resolution documentation.

5.3.9 Navy Regional Enterprise Messaging System (NREMS) Support: The Contractor shall provide administrative support of official Navy messages via the web-based NREMS system. The Contractor shall create/delete of user accounts, troubleshoot errors, and provide user education on the system and its processes. Support shall include both the unclassified and classified web portals.

5.3.10 Video Teleconference Center (VTC) Support: The Contractor shall coordinate NSAMS user requests for VTC support.

5.3.11 Administration Support: The Contractor shall provide project inventory support (e.g., NMCI equipment, Telephones, ELMR radios, PSNET). The Contractor shall provide data processing and validation support (e.g., NMCI, telephone work requests, database/spreadsheet data entry, Service Requests). The Contractor shall provide order processing support (e.g. NMCI, legacy equipment - RAPIDS, NAVIDAS, ITPR).

5.3.12 ELMR Support: The Contractor shall provide support for ELMR, see para 5.1.4, (e.g., rekeying ELMR radios with encryption, folder permission administration).

5.4 Key Personnel Requirement:

5.4.1 ELMR Support Technician: The Contractor shall have and maintain at a minimum CompTIA Security+ certification. Technical support, training, and implementing ELMR; test, tune and programming ELMR radios as needed; plan, manage, and coordinate the inventory, storage and distribution of radios. Coordinate with the Regional ELMR Manager/Assistant Manager in the development of talkgroups, Radio Set Identifiers (RSIs), and troubleshooting radio subscriber units and/or network.

5.4.2 System Administrator: The Contractor shall have and maintain at a minimum Microsoft Certified System Engineer Certification (MSCE). Manage the installation, configuration, and maintenance of the Enterprise Network. Schedules installations, upgrades, and maintains them in accordance with established Information System (IS) policies, procedures and SLAs. Monitors the system to achieve optimum level of performance. Ensures Network data integrity by evaluating, implementing and managing appropriate software and hardware solutions. Ensures data/media recoverability by implementing a schedule of system backups and database archive operations, and be capable of demonstrating the recovery procedures. Supports media management through internal methods and procedures or through offsite storage and retrieval services. Develops and promotes standard operating procedures. Directs routine hardware and software audits of Windows workstations and servers for compliance with established standards, policies, configuration guidelines and procedures. Provides oversight for the development and maintenance of a comprehensive Network hardware and software configuration database/library and all supporting documentation. Install, configure, and maintain Windows workstations and servers, including Web servers in support of business processing requirements. Performs software installations and upgrades to Windows operating systems and layered software packages. Completes scheduled installations and upgrades and maintains them in accordance with established IS policies, procedures and SLAs. Monitors and tunes the system to achieve optimum level of performance. Ensures Windows workstation/server data integrity by evaluating, implementing and managing appropriate software and hardware solutions. Ensures data/media recoverability by implementing a schedule of system backups and database archive operations. Supports media management through internal methods and procedures or through offsite storage and retrieval services. Develops and promotes standard operating procedures. Conducts routine hardware and software audits of Windows workstations and servers for compliance with established Information Assurance standards, policies, configuration guidelines and procedures. Develop and maintain a comprehensive Windows hardware and software configuration database/library of all supporting documentation.

5.4.3 Service Desk Coordinator Technician: Contractor shall maintain a Network+ Certification. The Contractor shall have and maintain at a minimum CompTIA Security+ certification. Responsible for ensuring the timely process through which problems are controlled. Includes problem recognition, research, isolation, resolution and follow-up steps. Requires experience and understanding of Management Information System (MIS) environment. Is able to resolve less complex problems immediately, while more complex problems are assigned to second level support or supervisor. Ensures the CNRSE computing environment is viable and fully mission capable by the use of problem management database and help desk system accounting and reporting. Provides oversight for CNRSE's communications infrastructure (telephones, fixed and mobile, air-cards) and communications installation, task justification and authorization to fulfill CNRSE communication requirements. Provides guidance and training to helpdesk personnel.

5.4.4 Service Desk Support Technician: The Contractor shall have and maintain at a minimum CompTIA Security+ certification. Monitors and responds to complex technical control facility hardware and software problems utilizing a variety of hardware and software testing tools and techniques. Provides primary interface with vendor support service groups and provides internal analysis and support to ensure proper escalation during outages or periods of degraded system performance. Shall provide LAN server support. Requires extensive knowledge of Data communications hardware/software in a multi-protocol environment, and network management software. Monitors and responds to technical control facility hardware and software problems utilizing hardware and software testing tools and techniques. Shall assist with installation of terminals and associated hardware and shall provide LAN server support. Contractor requires strong knowledge of data communications hardware/software, in a multi-protocol environment, and network management software. Requires a minimum of four (4) years' experience in data communications troubleshooting.

5.4.5 ROC/RDC Senior Lead: The Contractor shall have at a minimum CompTIA Security+ certification. Directs and monitors the operation, configuration, and maintenance of the Regional Operations Center (ROC) / Regional Dispatch Center (RDC) and Installation Dispatch Centers. Provides oversight and sustainment of the Navy's comprehensive Emergency Response Management System (NERMS) and Emergency Call Management System (ECMS) located in the CNRSE-Regional Dispatch Center (RDC). Responsible for defining and directing implementation support programs adherence, interface and interoperable management that ensures the programmatic goals of the NERMS, PSNET and AFTP-NET networks are aligned and integrated.

5.4.6 ROC/RDC Technician: The Contractor shall have at a minimum CompTIA Security+ certification. Provides technical services for IT sustainment, maintenance and technical support for the monitoring and dispatching emergency service systems located at the ROC/RDC. The work includes, but is not limited to, systems administration, technical support, preventive maintenance, and software and hardware support, spare parts inventory control and tracking, and documentation support.

5.4.7 ROC/RDC GIS Lead: The Contractor shall have and maintain at a minimum CompTIA Security+ certification. Provides support for the Geographic Information System (GIS) system by developing data, maintaining an enterprise spatial database, and operating associated application services to support regional CAD operations for our Navy fire and police emergency responders. Responsible for GIS management support, implementation, and maintenance of a multi-user GIS for CNRSE and support involved aspects of GIS Operations.

5.4.8 Information System Security Officer: Evaluates and enforces the Information Assurance program/policies and ensures confidentiality, integrity, availability, non-repudiation and accountability. Responsible for CNRSE based IT systems under his/her purview requiring IA accreditation as per DOD policy. Assists in the DIACAP/RMF process support and helps to develop appropriate documentation to acquire the accreditation and certification of IT systems. Per DoD Inst 8500.1, ensure that all IT systems attain and maintain accreditation as well and keep the IA posture current for the life of the system. The Contractor shall assist CNRSE HQ Departments and Installation's IA staff with the development and obtainment of IA accreditation to achieve DOD compliancy. The Contractor shall have and maintain at a minimum CompTIA Security+ certification.

5.4.9 Network Administrator: The Contractor shall have and maintain a CISCO Certified Network Assistant (CCNA) certification. Guide the monitoring and control of designated network. Ensures the implementation of program operating instructions sheets to configure the network and its peripherals and maintain successful operations. Continuously monitor network and network administrator's input to anticipate the probable point of equipment or program failure. Directs the manipulation of controls in accordance with standard procedures to rearrange sequence of job steps to continue operations when individual units of the system malfunction. Confers with software systems engineering or applications programming personnel in the event errors require a change of instructions or sequence of operations. Validates operating records such as machine performance and production reports. Implements program operating instructions sheets to configure the network and its peripherals and maintain successful operations. Information gathered from continuous monitoring of network provided to the Network Administrator to aid anticipating the probable points of equipment or program failure. Manipulates controls in accordance with standard procedures to rearrange sequence of job steps to continue operations when individual units of the system malfunction. Provides input to the Network Administrator from software systems engineering or applications programming personnel in the event errors require a change of instructions or sequence of operations. Maintains operating records such as machine performance and production reports.

5.4.10 Enterprise Information Management G2 Support: The Contractor shall have three (3) + years of experience in design, development, code and web parts implementation (SharePoint, HTML, CGI, and Java Script), SharePoint object modeling and custom workflow for business process automation. Work with Business Systems Analysts and other members of an Integrated Product Team (IPT) to develop the site concept, interface design and architecture for Regional and Installation websites. Responsible for development and support of CNRSE program Access/Excel Databases for financial applications. The Contractor shall have and maintain at a minimum CompTIA Security+ certification

5.4.11 Enterprise Information Management Portfolio Support: The Contractor shall have 2-3 years' experience with DoN Portfolio Management Tool set (DADMS, DITPR-DON, ISFTOOLS, NET, and NAV-IDAS). The Contractor shall assist CNRSE HQ N63 Portfolio Manager with evaluation, and enforcement of the information assurance program/policies for all Regional computer/network infrastructures portfolio environment requests. The Contractor shall be granted SharePoint site level permissions, user/group, and roles and responsibilities. The Contractor shall have working knowledge of SharePoint administration to assume functions of G2 Support when directed. The Contractor shall have, and maintain at a minimum CompTIA Security+ Certification.

5.4.12. Additional information:

- a) The above positions are defined as "Key Personnel" and the resumes submitted will be evaluated in accordance with the PWS. The Contractor agrees that such personnel shall not be removed from the contract work or replaced without compliance with paragraph (b). The Contractor personnel shall have the skill, experience professional and/or technical for successful accomplishment of the work to be performed under this contract.
- b) If one or more of the key personnel for whatever reason is unavailable for work under the contract for a continuous period exceeding five (5) working days, or is expected to devote substantially less effort to the work than indicated in the proposal or initially anticipated, the Contractor shall immediately notify the COR/ACOR, and shall, subject to the concurrence of the Contracting Officer or his authorized representative, promptly replace such personnel with personnel of at least substantially equal ability and qualifications.

5.4.13 Training: The Contractor shall be required to attend and/or provide training to Contractor personnel on new cyber mandates and/or certifications and equipment upgrades, as needed. Training will be authorized and approved by the Government COR/ACOR. All Travel/ Training CLINs are Not To Exceed (NTE) \$60,000.00.

5.4.14 Government Vehicles: The Contractor shall be required to operate a Government vehicle in the performance of their duties, as authorized by the Government COR/ACOR. Maintenance and fuel for vehicles is a Government responsibility.

5.5 Disaster Assessment and Recovery/ Emergent Conditions (EC): The Contractor shall be subject to recall to support disaster assessment/recovery throughout the Southeast Region. The Contractor shall provide all necessary labor, personnel, supervision to restore critical network communications.

5.5.1 Emergent Conditions (EC): The Contractor shall be available to work ECs, as requested by the Government. Emergent Conditions, special and emergency situations (e.g., structural fire, civil disturbances, disaster warnings, weather warning, and military alerts) may necessitate the Contractor operating on an expanded basis. Contractor support of mission deliverables shall be authorized by the COR/ACOR. In emergent situations, notification by the Government that a Contractor is required to work may be received by the Contractor on the same day. When traveling as part of an EC team, military lodging shall be utilized, when available. The COR/ACOR can authorize the use of commercial lodging if military lodging is unavailable. All travel related to disaster assessment and cover shall be in accordance with the Joint Travel Regulations (JTR).

The Contractor shall NOT include services in paragraph 5.5 and 5.5.1 in the firm- fixed priced proposal. If these services become required a modification to the contract will be negotiated at that time.

6.0 GTMO – SITE SPECIFIC INFORMATION *The following information may be subject to change*

6.1 Entry Approval

6.1.1 Due to the sensitive locale of the U.S. Naval Station Guantanamo Bay, Cuba, foreign nationals from dissident political areas may be excluded and denied entry approval. In general, foreign nationals may be used. The Contractor agrees to dismiss from the site, when directed by the Contracting Officer, any individual whose continued employment is deemed to be contrary to the public interest or inconsistent with the best interest of the national security.

6.1.2 No employee or representative of the Contractor will be admitted to the U.S. Naval Station Guantanamo Bay, Cuba without prior entry approval. The background of Contractor personnel will be screened prior to entry to the U.S. Naval Station Guantanamo Bay, Cuba. The Contractor shall submit to the Contracting Officer Representative the full name, date and place of birth, Social Security number, and addresses of such persons. This information shall be received by the Contracting Officer Representative 45 calendar days prior to the scheduled or desired arrival at the Naval Station. Contractor shall also be responsible for ensuring the registration and training is submitted at least 30 days prior to submission of Entry Clearance request.

6.2 **SPOT:** Contractor must comply with “The Synchronized Pre-deployment and Operational Tracker (SPOT) Plus”

6.3 Identification of Employees: The Contractor shall display required identification furnished by the Government. Contractor employees may be fingerprinted as a part of the initial required identification process. Issued Government identification cards must be immediately surrendered to the site TA for cancellation upon release of any employee.

6.4 Travel: Each Contractor employee shall be allowed two Government funded round trips back to the states per year. Contractor incurred actual expenses resulting from Government directed travel are reimbursable but are limited by the Government Joint Travel Regulations (JTR) and must be pre-approved by the site TA.

6.4.1 The U.S. Immigration Service advises that all civilian personnel entering or leaving the U.S. Naval Station Guantanamo Bay, Cuba have a valid U.S. passport. Inability to produce a passport may result in denial of entry.

6.4.2 There are two avenues of transportation to and/or from the Base.

1. Every Friday and every other Tuesday, the Air Mobility Command (AMC) departs from Naval Air Station Norfolk, VA with a stop at Naval Air Station Jacksonville, FL.
2. IBC Travel, from Miami, www.ibctravel.com

6.4 Contractor Family/Management Quarter:

***ALL RATES OF SUBJECT TO CHANGE- THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFICATION OF RATES. ***

For this contract, the Government will provide up to five (5) family housing units (based on availability) for the Contractor’s use. These units are reserved for use by accompanied or unaccompanied management/supervisory personnel only. Housing will be assigned as follows: accompanied personnel with maximum family size of three (3) dependents; unaccompanied personnel assignment will be made based on a minimum of one person per bedroom. If house sharing, accompaniment by dependents will not be allowed. The Government will provide family housing units with the following appliances: refrigerator, stove, dishwasher, microwave, washer, and dryer. Housing may provide temporary loaner furniture for up to 90 days, depending on availability. No extensions will be granted. All furnishings other than the listed appliances will be provided by the Contractor. Issuances of these housing units and rental rates are controlled by the Housing Department, building 2295, phone 011-53-99-4172/4174. Should the Contractor’s assigned units not be fully occupied, the Housing Department will cancel the assignment and return the unit to inventory for other use. Personnel shall abide by all Family Housing instructions, which are not part of this contract but available upon request. Contractors shall pay rent under the Fair Market Rental (FMR) Program and these rates are available upon request. Rental rates include trash and maintenance costs. Rental rates are normally adjusted annually based on market appraisal, utilities cost adjustment and/or the annual Consumer Price Index. All family housing units are equipped with electric and water meters. Utilities cost is billed along with monthly rent and is based on established rates and actual consumption. All rent is due in advance. No personal checks accepted. Maximum total reimbursable cost to the Contractor per unit, including all utilities, is \$1,500.00.

Current Fair Market Rental Rate:

Floor Plan	Shelter Rent	Utilities (Est).	Total Rent
2 bedroom, 1 bath	\$737	\$751	\$1,488.00
2 bedroom, 1.5 bath	\$788	\$751	\$1,539.00
3 bedroom, 2 bath	\$976	\$751	\$1,727.00
4 bedroom, 2.5 bath	\$1,166	\$751	\$1,917.00

The Contractor shall be responsible for the applicable monthly rent above plus actual utilities. Rates may be adjusted annually.

6.5 Ocean Freight: Surface cargo is moved to and from Guantanamo Bay, Cuba via a Government contract for ocean carriage negotiated, awarded and administered by the Surface Deployment and Distribution Command (SDDC). The contract is designed to carry Government cargo, but commercial cargo may also be shipped on the vessel along with the Government cargo as long as there is adequate space left on the vessel after on-load of Government cargo. Shipping costs will be the responsibility of the Contractor. Sailing route is between Jacksonville, FL and Guantanamo Bay, Cuba. The contract requires the carrier to make a round trip voyage every fourteen (14) days. For all information regarding cargo movement under the Government contract, please contact the Guantanamo Bay Material Officer at DSN 660-4242 or commercially at 011-53-99-4242. This individual may also be reached via e-mail at supplygtmo@usnbgmtmo.navy.mil.

6.5.1 Vessels on Contract to Government: The Contractor shall use Trans-Atlantic Lines LLC as a means of ocean freight. For rates, bookings, cargo pickup and delivery, schedule inquiries:

Trans-Atlantic Lines LLC, 8998 Blount Island Blvd, Jacksonville, FL 32226
Phone: (904)751-1845

6.6 Air Transportation: The Contractor shall furnish air transportation for all employees and their dependents on and off the base. All employees and dependents shall depart the base upon termination or completion of this contract, whichever occurs first.

Payment for air travel is cash or credit; no other form of payment is accepted. Transportation taxes or other fees are not included in prices provided. Contractor should inquire with the chosen carrier and assure appropriate funds are available.

Government sponsored air travel to the Naval Base is limited and only available through the Air Mobility Command (AMC). Presently there is one civilian carrier. Travel arrangements shall be made through the Personnel Support Detachment.

FY 18 Tariff Rates

To/From	DOD	NON-DOD	NON-FED	Excess Baggage	Pet Charges
Jacksonville, FL	\$247	\$247	\$257	\$125	\$125
Norfolk, VA	\$354	\$354	\$368	\$125	\$125
Kingston, JM	\$52	\$52	\$54	\$125	N/A

Note: All fares are for one-way travel only. Space Available fee is \$34.46 from GTMO to Norfolk/Jacksonville and \$18.00 from Norfolk/Jacksonville to GTMO. (Rates are subject to change).

Verified leave for personal emergencies shall be authorized for the next available flight, chargeable to the Contractor.

6.7 Medical and Dental Services: Medical and dental services available to Contractor employees are limited in Guantanamo Bay. The Naval Hospital and Naval Dental Clinic are staffed to treat primarily DOD personnel. The Contractor shall screen prospective employees with the objective to exclude those with admitted chronic disorders from traveling to Guantanamo Bay. Advise prospective employees of the limited medical and dental services available in Guantanamo Bay, and explain the Contractor's company policy concerning the extent of liability and coverage for required treatment. Every reasonable attempt should be made to prevent personnel with chronic disorders, which may require treatment, such as cardiovascular defects, tuberculosis, mental health problems, and alcoholism, from being sent to Guantanamo Bay. The Contractor shall provide and have available, both at the job site and in the berthing areas, first aid for minor and emergency treatment. Government ambulance, medical care, and dental care when required, shall be billed at the then current rates. Current rates can be obtained from the Naval Hospital at COM. 011-53-99-2440.

6.8 Base Facilities: Navy Exchange and commissary privileges and recreation facilities will be made available to authorized Contractor personnel and dependents of Contractor personnel in accordance with current base regulations.

6.9 Food Facilities: Contractor personnel may eat at the Navy Exchange food outlets, or at other open food service facilities on a cash basis at current prices.

6.10 Contractor Debts: The Contractor shall be liable for debts to the Government incurred by employees for personal services at Guantanamo Bay, Cuba including, but not limited to, private telephone service, medical and dental services, and Department of Defense Education Activity (W. T. Sampson School) expenses. If an employee departs the Guantanamo Bay Naval Base without liquidating personal debts, sufficient funds to cover this type of obligation shall be withheld from Contractor payments until the debts are paid.

6.11 Energy Conservation: The Contractor shall comply and observe the Base Energy Conservation Regulation, COMNAVBASEGTMO Instruction 11300.3 series. It is mandatory that the Contractor obtain a copy of this instruction and post it in a conspicuous location for employees to read. Copies of the instructions are available from the Resident Officer in Charge of Construction (ROICC) Office. The Contractor shall ensure that employees comply with this regulation at all times.

6.12 Drug Abuse by Contract Employees: The Secretary of the Navy has determined that the illegal possession and use of drugs and paraphernalia by civilian and contract employees in the military setting contributes directly to military drug abuse and undermines command efforts to eliminate drug abuse among military personnel. The policy of the Department of the Navy, including the Marine Corps, is to deter and detect drug offenses by civilian and contract employees on military installations. Measures to be taken to identify drug offenses on military installations, and to prevent introduction of illegal drugs and paraphernalia include routine, random inspections of vehicles and personal possessions on entry or exit, with drug detection dog teams, when available. Where there is probable cause to believe that a civilian or contract employee on board a Naval or Marine Corps installation has been engaged in use, possession, or trafficking of drugs, that employee may be restricted or detained for the period necessary until that employee can be removed from the installation or can be turned over to local law enforcement authorities having jurisdiction, as appropriate. When illegal drugs are discovered during an inspection or search of a vehicle operated by a civilian or contract employee, the employee and vehicle may be detained for a reasonable period of time necessary to turn the employee and the vehicle over to appropriate civil law enforcement officials; action may be taken to suspend, revoke, or deny installation driving privileges. Implicit with the acceptance of this contract is the Contractor's agreement to comply with Federal statutes, laws, and regulations, including those regulations issued by the commander of the military installation.

6.13 Refuse Collection: Refuse containers shall be furnished and serviced by the Government at living quarters at the Contractor's request. Refuse collection service is mandatory. The Contractor shall meet Base regulations concerning collection and disposal of refuse. Pickup is scheduled and charged based on volume of the dumpster, not necessarily the volume of refuse. Only refuse deposited in the Government-furnished containers shall be collected. This service does not include articles left outside of the containers.

6.14 On-Base Transportation: The Government shall provide two (2) Government-owned vehicles (GOVs) for Contractor use during working hours for official Government business. The vehicle may be operated only by Contractor employees who possess a valid U.S. Government motor vehicle operator's identification card. The vehicle operator must comply with the traffic safety program set forth in OPNAV Instruction 5100.12.

6.15 Non-Personal Services Statement: Contractor employees performing services under this contract shall be controlled, directed, and supervised at all times by management personnel of the Contractor. Contractor management shall ensure employees properly comply with the performance work standards outlined in section C-2 of the PWS. All Contractor employees shall perform their duties independent of, and without the supervision of, any Government official or other Defense Contractor.

The tasks, duties, and responsibilities set forth in the contract may not be interpreted or implemented in any manner

that results in any Contractor employee creating or modifying Federal policy, obligating the appropriated funds of the United States Government, overseeing the work of Federal employees, providing direct personal services to any Federal employee, or otherwise violating the prohibitions set forth in Part 7.5 (Inherently Government Functions) and Part 37.107 (Service Contracts) of the Federal Acquisition Regulation (FAR). The Government shall control access to the facility and shall perform the inspection and acceptance of work completed.

CNRSE IT Monthly Workload

	Tickets	Seats/Work Stations	Iphones	Cell Phones	ELMR Radios
HQ/RDC/ROC	115	730	62	54	N/A
NAS JRB Fort Worth	32	337	10	20	1117
CBC Gulfport N/A	No CTR	397	12	17	158
NS GTMO - NON NMCI	109	801	N/A	41	1133
NAS Jacksonville	80	593	22	22	1087
NAS Key West	70	440	18	21	560
NSB Kings Bay N/A	No CTR	416	12	40	2290
NAS Kingsville	50	227	12	14	269
NAS Meridian	28	262	9	14	258
NS Mayport N/A	No CTR	440	18	22	655
NAS Corpus Christi	61	336	16	13	486
NAS JRB New Orleans	43	254	13	15	424
NSA Panama City	18	164	10	13	192
NAS Pensacola	40	648	17	36	1193
NAS Whiting Field	40	246	10	17	538
NSA Midsouth	43	209	14	16	289
NEPLO	N/A	N/A	23	N/A	N/A
Tinker AFB	N/A	N/A	4	53	N/A
SAPR	N/A	N/A	29	N/A	N/A
NOTU Orlando	No CTR	14	N/A	26	40
Charleston	No CTR	21	N/A	N/A	N/A
TOTAL	729	6535	311	454	10689
Refresh Cycle every 4 years, none in 2019					

Part 6
Attachment/Technical Exhibit Listing

Exhibit 1:	Quality Assurance Surveillance Plan (QASP)
Exhibit 2:	Performance Requirement Summary (PRS)
Exhibit 3:	Contract Data Requirements List (CDRL)
Exhibit 4:	Installations/Locations
Exhibit 5:	Department of Defense Contract Security Classification Specification (DD Form 254)
Exhibit 6	Federal Bureau of Investigation Criminal Justice Information Services Security Addendum
Exhibit 7:	Contractor's Progress, Status and Management Report Example

CLAUSES INCORPORATED BY REFERENCE

252.201-7000	Contracting Officer's Representative	DEC 1991
252.203-7000	Requirements Relating to Compensation of Former DoD Officials	SEP 2011
252.203-7002	Requirement to Inform Employees of Whistleblower Rights	SEP 2013
252.204-7003	Control Of Government Personnel Work Product	APR 1992
252.204-7012	Safeguarding Covered Defense Information and Cyber Incident Reporting	OCT 2016
252.204-7015	Notice of Authorized Disclosure of Information for Litigation Support	MAY 2016
252.209-7004	Subcontracting With Firms That Are Owned or Controlled By The Government of a Country that is a State Sponsor of Terrorism	OCT 2015
252.223-7006	Prohibition On Storage, Treatment, and Disposal of Toxic or Hazardous Materials	SEP 2014
252.225-7043	Antiterrorism/Force Protection Policy for Defense Contractors Outside the United States	JUN 2015
252.225-7048	Export-Controlled Items	JUN 2013
252.227-7037	Validation of Restrictive Markings on Technical Data	SEP 2016
252.232-7003	Electronic Submission of Payment Requests and Receiving Reports	JUN 2012
252.232-7010	Levies on Contract Payments	DEC 2006
252.237-7010	Prohibition on Interrogation of Detainees by Contractor Personnel	JUN 2013
252.239-7010	Cloud Computing Services	OCT 2016
252.239-7018	Supply Chain Risk	OCT 2015
252.243-7002	Requests for Equitable Adjustment	DEC 2012

CLAUSES INCORPORATED BY FULL TEXT

52.212-4 CONTRACT TERMS AND CONDITIONS-- COMMERCIAL ITEMS (JAN 2017)

(a) Inspection/Acceptance. The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The Government reserves the right to inspect or test any supplies or services that have been tendered for acceptance. The Government may require repair or replacement of nonconforming supplies or reperformance of nonconforming services at no increase in contract price. If repair/replacement or reperformance will not correct the defects or is not possible, the Government may seek an equitable price reduction or adequate consideration for acceptance of nonconforming supplies or services. The Government must exercise its post-acceptance rights (1) within a reasonable time after the defect was discovered or should have been discovered; and (2) before any substantial change occurs in the condition of the item, unless the change is due to the defect in the item.

(b) Assignment. The Contractor or its assignee may assign its rights to receive payment due as a result of performance of this contract to a bank, trust company, or other financing institution, including any Federal lending agency in accordance with the Assignment of Claims Act (31 U.S.C. 3727). However, when a third party makes payment (e.g., use of the Governmentwide commercial purchase card), the Contractor may not assign its rights to receive payment under this contract.

(c) Changes. Changes in the terms and conditions of this contract may be made only by written agreement of the parties.

(d) Disputes. This contract is subject to 41 U.S.C. chapter 71, Contract Disputes", as amended (41 U.S.C. 601-613). Failure of the parties to this contract to reach agreement on any request for equitable adjustment, claim, appeal or action arising under or relating to this contract shall be a dispute to be resolved in accordance with the clause at FAR 52.233-1, Disputes, which is incorporated herein by reference. The Contractor shall proceed diligently with performance of this contract, pending final resolution of any dispute arising under the contract.

(e) Definitions. The clause at FAR 52.202-1, Definitions, is incorporated herein by reference.

(f) Excusable delays. The Contractor shall be liable for default unless nonperformance is caused by an occurrence beyond the reasonable control of the Contractor and without its fault or negligence such as, acts of God or the public enemy, acts of the Government in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, unusually severe weather, and delays of common carriers. The Contractor shall notify the Contracting Officer in writing as soon as it is reasonably possible after the commencement or any excusable delay, setting forth the full particulars in connection therewith, shall remedy such occurrence with all reasonable dispatch and shall promptly give written notice to the Contracting Officer of the cessation of such occurrence.

(g) Invoice.

(1) The Contractor shall submit an original invoice and three copies (or electronic invoice, if authorized) to the address designated in the contract to receive invoices. An invoice must include--

(i) Name and address of the Contractor;

(ii) Invoice date and number;

(iii) Contract number, line item number and, if applicable, the order number;

(iv) Description, quantity, unit of measure, unit price and extended price of the items delivered;

(v) Shipping number and date of shipment, including the bill of lading number and weight of shipment if shipped on Government bill of lading;

(vi) Terms of any discount for prompt payment offered;

(vii) Name and address of official to whom payment is to be sent;

(viii) Name, title, and phone number of person to notify in event of defective invoice; and

(ix) Taxpayer Identification Number (TIN). The Contractor shall include its TIN on the invoice only if required elsewhere in this contract.

(x) Electronic funds transfer (EFT) banking information.

(A) The Contractor shall include EFT banking information on the invoice only if required elsewhere in this contract.

(B) If EFT banking information is not required to be on the invoice, in order for the invoice to be a proper invoice, the Contractor shall have submitted correct EFT banking information in accordance with the applicable solicitation provision, contract clause (e.g., 52.232-33, Payment by Electronic Funds Transfer—System for Award Management, or 52.232-34, Payment by Electronic Funds Transfer--Other Than System for Award Management), or applicable agency procedures.

(C) EFT banking information is not required if the Government waived the requirement to pay by EFT.

(2) Invoices will be handled in accordance with the Prompt Payment Act (31 U.S.C. 3903) and Office of Management and Budget (OMB) prompt payment regulations at 5 CFR part 1315.

(h) Patent indemnity. The Contractor shall indemnify the Government and its officers, employees and agents against liability, including costs, for actual or alleged direct or contributory infringement of, or inducement to infringe, any United States or foreign patent, trademark or copyright, arising out of the performance of this contract, provided the Contractor is reasonably notified of such claims and proceedings.

(i) Payment.--

(1) Items accepted. Payment shall be made for items accepted by the Government that have been delivered to the delivery destinations set forth in this contract.

(2) Prompt payment. The Government will make payment in accordance with the Prompt Payment Act (31 U.S.C. 3903) and prompt payment regulations at 5 CFR part 1315.

(3) Electronic Funds Transfer (EFT). If the Government makes payment by EFT, see 52.212-5(b) for the appropriate EFT clause.

(4) Discount. In connection with any discount offered for early payment, time shall be computed from the date of the invoice. For the purpose of computing the discount earned, payment shall be considered to have been made on the date which appears on the payment check or the specified payment date if an electronic funds transfer payment is made.

(5) Overpayments. If the Contractor becomes aware of a duplicate contract financing or invoice payment or that the Government has otherwise overpaid on a contract financing or invoice payment, the Contractor shall--

(i) Remit the overpayment amount to the payment office cited in the contract along with a description of the overpayment including the--

(A) Circumstances of the overpayment (e.g., duplicate payment, erroneous payment, liquidation errors, date(s) of overpayment);

(B) Affected contract number and delivery order number, if applicable;

(C) Affected line item or subline item, if applicable; and

(D) Contractor point of contact.

(ii) Provide a copy of the remittance and supporting documentation to the Contracting Officer.

(6) Interest.

(i) All amounts that become payable by the Contractor to the Government under this contract shall bear simple interest from the date due until paid unless paid within 30 days of becoming due. The interest rate shall be the interest rate established by the Secretary of the Treasury as provided in 41 U.S.C. 7109, which is applicable to the period in which the amount becomes due, as provided in (i)(6)(v) of this clause, and then at the rate applicable for each six-month period as fixed by the Secretary until the amount is paid.

(ii) The Government may issue a demand for payment to the Contractor upon finding a debt is due under the contract.

(iii) Final decisions. The Contracting Officer will issue a final decision as required by 33.211 if--

(A) The Contracting Officer and the Contractor are unable to reach agreement on the existence or amount of a debt within 30 days;

(B) The Contractor fails to liquidate a debt previously demanded by the Contracting Officer within the timeline specified in the demand for payment unless the amounts were not repaid because the Contractor has requested an installment payment agreement; or

(C) The Contractor requests a deferment of collection on a debt previously demanded by the Contracting Officer (see 32.607-2).

(iv) If a demand for payment was previously issued for the debt, the demand for payment included in the final decision shall identify the same due date as the original demand for payment.

(v) Amounts shall be due at the earliest of the following dates:

(A) The date fixed under this contract.

(B) The date of the first written demand for payment, including any demand for payment resulting from a default termination.

(vi) The interest charge shall be computed for the actual number of calendar days involved beginning on the due date and ending on--

(A) The date on which the designated office receives payment from the Contractor;

(B) The date of issuance of a Government check to the Contractor from which an amount otherwise payable has been withheld as a credit against the contract debt; or

(C) The date on which an amount withheld and applied to the contract debt would otherwise have become payable to the Contractor.

(vii) The interest charge made under this clause may be reduced under the procedures prescribed in 32.608-2 of the Federal Acquisition Regulation in effect on the date of this contract.

(j) Risk of loss. Unless the contract specifically provides otherwise, risk of loss or damage to the supplies provided under this contract shall remain with the Contractor until, and shall pass to the Government upon:

(1) Delivery of the supplies to a carrier, if transportation is f.o.b. origin; or

(2) Delivery of the supplies to the Government at the destination specified in the contract, if transportation is f.o.b. destination.

(k) Taxes. The contract price includes all applicable Federal, State, and local taxes and duties.

(l) Termination for the Government's convenience. The Government reserves the right to terminate this contract, or any part hereof, for its sole convenience. In the event of such termination, the Contractor shall immediately stop all work hereunder and shall immediately cause any and all of its suppliers and subcontractors to cease work. Subject to the terms of this contract, the Contractor shall be paid a percentage of the contract price reflecting the percentage of the work performed prior to the notice of termination, plus reasonable charges the Contractor can demonstrate to the satisfaction of the Government using its standard record keeping system, have resulted from the termination. The Contractor shall not be required to comply with the cost accounting standards or contract cost principles for this purpose. This paragraph does not give the Government any right to audit the Contractor's records. The Contractor shall not be paid for any work performed or costs incurred which reasonably could have been avoided.

(m) Termination for cause. The Government may terminate this contract, or any part hereof, for cause in the event of any default by the Contractor, or if the Contractor fails to comply with any contract terms and conditions, or fails to provide the Government, upon request, with adequate assurances of future performance. In the event of termination for cause, the Government shall not be liable to the Contractor for any amount for supplies or services not accepted, and the Contractor shall be liable to the Government for any and all rights and remedies provided by law. If it is determined that the Government improperly terminated this contract for default, such termination shall be deemed a termination for convenience.

(n) Title. Unless specified elsewhere in this contract, title to items furnished under this contract shall pass to the Government upon acceptance, regardless of when or where the Government takes physical possession.

(o) Warranty. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.

(p) Limitation of liability. Except as otherwise provided by an express warranty, the Contractor will not be liable to the Government for consequential damages resulting from any defect or deficiencies in accepted items.

(q) Other compliances. The Contractor shall comply with all applicable Federal, State and local laws, executive orders, rules and regulations applicable to its performance under this contract.

(r) Compliance with laws unique to Government contracts. The Contractor agrees to comply with 31 U.S.C. 1352 relating to limitations on the use of appropriated funds to influence certain Federal contracts; 18 U.S.C. 431 relating to officials not to benefit; 40 U.S.C. chapter 37, Contract Work Hours and Safety Standards; 41 U.S.C. chapter 87, Kickbacks; 41 U.S.C. 4712 and 10 U.S.C. 2409 relating to whistleblower protections; 49 U.S.C. 40118, Fly American; and 41 U.S.C. chapter 21 relating to procurement integrity.

(s) Order of precedence. Any inconsistencies in this solicitation or contract shall be resolved by giving precedence in the following order: (1) the schedule of supplies/services; (2) The Assignments, Disputes, Payments, Invoice, Other Compliances, Compliance with Laws Unique to Government Contracts, and Unauthorized Obligations paragraphs of this clause; (3) the clause at 52.212-5; (4) addenda to this solicitation or contract, including any license agreements for computer software; (5) solicitation provisions if this is a solicitation; (6) other paragraphs of this clause; (7) the Standard Form 1449; (8) other documents, exhibits, and attachments; and (9) the specification.

(t) System for Award Management (SAM). (1) Unless exempted by an addendum to this contract, the Contractor is responsible during performance and through final payment of any contract for the accuracy and completeness of the data within the SAM database, and for any liability resulting from the Government's reliance on inaccurate or incomplete data. To remain registered in the SAM database after the initial registration, the Contractor is required to review and update on an annual basis from the date of initial registration or subsequent updates its information in the

SAM database to ensure it is current, accurate and complete. Updating information in the SAM does not alter the terms and conditions of this contract and is not a substitute for a properly executed contractual document.

(2)(i) If a Contractor has legally changed its business name, "doing business as" name, or division name (whichever is shown on the contract), or has transferred the assets used in performing the contract, but has not completed the necessary requirements regarding novation and change-of-name agreements in FAR subpart 42.12, the Contractor shall provide the responsible Contracting Officer a minimum of one business day's written notification of its intention to (A) change the name in the SAM database; (B) comply with the requirements of subpart 42.12; and (C) agree in writing to the timeline and procedures specified by the responsible Contracting Officer. The Contractor must provide with the notification sufficient documentation to support the legally changed name.

(ii) If the Contractor fails to comply with the requirements of paragraph (t)(2)(i) of this clause, or fails to perform the agreement at paragraph (t)(2)(i)(C) of this clause, and, in the absence of a properly executed novation or change-of-name agreement, the SAM information that shows the Contractor to be other than the Contractor indicated in the contract will be considered to be incorrect information within the meaning of the "Suspension of Payment" paragraph of the electronic funds transfer (EFT) clause of this contract.

(3) The Contractor shall not change the name or address for EFT payments or manual payments, as appropriate, in the SAM record to reflect an assignee for the purpose of assignment of claims (see Subpart 32.8, Assignment of Claims). Assignees shall be separately registered in the SAM database. Information provided to the Contractor's SAM record that indicates payments, including those made by EFT, to an ultimate recipient other than that Contractor will be considered to be incorrect information within the meaning of the "Suspension of payment" paragraph of the EFT clause of this contract.

(4) Offerors and Contractors may obtain information on registration and annual confirmation requirements via SAM accessed through <https://www.acquisition.gov>.

(u) Unauthorized Obligations.

(1) Except as stated in paragraph (u)(2) of this clause, when any supply or service acquired under this contract is subject to any End User License Agreement (EULA), Terms of Service (TOS), or similar legal instrument or agreement, that includes any clause requiring the Government to indemnify the Contractor or any person or entity for damages, costs, fees, or any other loss or liability that would create an Anti-Deficiency Act violation (31 U.S.C. 1341), the following shall govern:

(i) Any such clause is unenforceable against the Government.

(ii) Neither the Government nor any Government authorized end user shall be deemed to have agreed to such clause by virtue of it appearing in the EULA, TOS, or similar legal instrument or agreement. If the EULA, TOS, or similar legal instrument or agreement is invoked through an "I agree" click box or other comparable mechanism (e.g., "click-wrap" or "browse-wrap" agreements), execution does not bind the Government or any Government authorized end user to such clause.

(iii) Any such clause is deemed to be stricken from the EULA, TOS, or similar legal instrument or agreement.

(2) Paragraph (u)(1) of this clause does not apply to indemnification by the Government that is expressly authorized by statute and specifically authorized under applicable agency regulations and procedures.

(v) Incorporation by reference. The Contractor's representations and certifications, including those completed electronically via the System for Award Management (SAM), are incorporated by reference into the contract.

(End of Clause)

52.212-5 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS--COMMERCIAL ITEMS (JAN 2018)

(a) The Contractor shall comply with the following Federal Acquisition Regulation (FAR) clauses, which are incorporated in this contract by reference, to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

(1) 52.203-19, Prohibition on Requiring Certain Internal Confidentiality Agreements or Statements (JAN 2017) (section 743 of Division E, Title VII, of the Consolidated and Further Continuing Appropriations Act, 2015 (Pub. L. 113-235) and its successor provisions in subsequent appropriations acts (and as extended in continuing resolutions)).

(2) 52.209-10, Prohibition on Contracting with Inverted Domestic Corporations (Nov 2015).

(3) 52.233-3, Protest After Award (AUG 1996) (31 U.S.C. 3553).

(4) 52.233-4, Applicable Law for Breach of Contract Claim (OCT 2004) (Public Laws 108-77 and 108-78 (19 U.S.C. 3805 note)).

(b) The Contractor shall comply with the FAR clauses in this paragraph (b) that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items: (Contracting Officer check as appropriate.)

X (1) 52.203-6, Restrictions on Subcontractor Sales to the Government (Sept 2006), with Alternate I (Oct 1995) (41 U.S.C. 4704 and 10 U.S.C. 2402).

___ (2) 52.203-13, Contractor Code of Business Ethics and Conduct (Oct 2015) (41 U.S.C. 3509).

___ (3) 52.203-15, Whistleblower Protections under the American Recovery and Reinvestment Act of 2009 (June 2010) (Section 1553 of Pub. L. 111-5). (Applies to contracts funded by the American Recovery and Reinvestment Act of 2009.)

X (4) 52.204-10, Reporting Executive Compensation and First-Tier Subcontract Awards (Oct 2016) (Pub. L. 109-282) (31 U.S.C. 6101 note).

___ (5) [Reserved]

___ (6) 52.204-14, Service Contract Reporting Requirements (Oct 2016) (Pub. L. 111-117, section 743 of Div. C).

___ (7) 52.204-15, Service Contract Reporting Requirements for Indefinite-Delivery Contracts (Oct 2016) (Pub. L. 111-117, section 743 of Div. C).

X (8) 52.209-6, Protecting the Government's Interest When Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment. (Oct 2015) (31 U.S.C. 6101 note).

___ (9) 52.209-9, Updates of Publicly Available Information Regarding Responsibility Matters (July 2013) (41 U.S.C. 2313).

____ (10) [Reserved]

____ (11)(i) 52.219-3, Notice of HUBZone Set-Aside or Sole-Source Award (NOV 2011) (15 U.S.C. 657a).

____ (ii) Alternate I (NOV 2011) of 52.219-3.

____ (12) (i) 52.219-4, Notice of Price Evaluation Preference for HUBZone Small Business Concerns (OCT 2014) (if the offeror elects to waive the preference, it shall so indicate in its offer) (15 U.S.C. 657a).

____ (ii) Alternate I (JAN 2011) of 52.219-4.

____ (13) [Reserved]

____ (14)(i) 52.219-6, Notice of Total Small Business Set-Aside (NOV 2011) (15 U.S.C. 644).

____ (ii) Alternate I (NOV 2011).

____ (iii) Alternate II (NOV 2011).

____ (15)(i) 52.219-7, Notice of Partial Small Business Set-Aside (June 2003) (15 U.S.C. 644).

____ (ii) Alternate I (Oct 1995) of 52.219-7.

____ (iii) Alternate II (Mar 2004) of 52.219-7.

____ (16) 52.219-8, Utilization of Small Business Concerns (Nov 2016) (15 U.S.C. 637(d)(2) and (3)).

____ (17)(i) 52.219-9, Small Business Subcontracting Plan (Jan 2017) (15 U.S.C. 637(d)(4)).

____ (ii) Alternate I (Nov 2016) of 52.219-9.

____ (iii) Alternate II (Nov 2016) of 52.219-9.

____ (iv) Alternate III (Nov 2016) of 52.219-9.

____ (v) Alternate IV (Nov 2016) of 52.219-9.

____ (18) 52.219-13, Notice of Set-Aside of Orders (NOV 2011) (15 U.S.C. 644(r)).

____ (19) 52.219-14, Limitations on Subcontracting (JAN 2017) (15 U.S.C. 637(a)(14)).

____ (20) 52.219-16, Liquidated Damages—Subcontracting Plan (Jan 1999) (15 U.S.C. 637(d)(4)(F)(i)).

X ____ (21) 52.219-27, Notice of Service-Disabled Veteran-Owned Small Business Set-Aside (NOV 2011) (15 U.S.C. 657f).

____ (22) 52.219-28, Post Award Small Business Program Rerepresentation (July 2013) (15 U.S.C. 632(a)(2)).

____ (23) 52.219-29, Notice of Set-Aside for, or Sole Source Award to, Economically Disadvantaged Women-Owned Small Business Concerns (Dec 2015) (15 U.S.C. 637(m)).

____ (24) 52.219-30, Notice of Set-Aside for, or Sole Source Award to, Women-Owned Small Business Concerns Eligible Under the Women-Owned Small Business Program (Dec 2015) (15 U.S.C. 637(m)).

X (25) 52.222-3, Convict Labor (June 2003) (E.O. 11755).

X (26) 52.222-19, Child Labor--Cooperation with Authorities and Remedies (Jan 2018) (E.O. 13126).

X (27) 52.222-21, Prohibition of Segregated Facilities (Apr 2015).

X (28) 52.222-26, Equal Opportunity (Sept 2016) (E.O. 11246).

X (29) 52.222-35, Equal Opportunity for Veterans (Oct 2015) (38 U.S.C. 4212).

X (30) 52.222-36, Equal Opportunity for Workers with Disabilities (July 2014) (29 U.S.C. 793).

X (31) 52.222-37, Employment Reports on Veterans (FEB 2016) (38 U.S.C. 4212).

X (32) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496).

X (33)(i) 52.222-50, Combating Trafficking in Persons (March 2, 2015) (22 U.S.C. chapter 78 and E.O. 13627).

X (ii) Alternate I (March 2, 2015) of 52.222-50 (22 U.S.C. chapter 78 and E.O. 13627).

X (34) 52.222-54, Employment Eligibility Verification (Oct 2015). (E. O. 12989). (Not applicable to the acquisition of commercially available off-the-shelf items or certain other types of commercial items as prescribed in 22.1803.)

____ (35)(i) 52.223-9, Estimate of Percentage of Recovered Material Content for EPA–Designated Items (May 2008) (42 U.S.C. 6962(c)(3)(A)(ii)). (Not applicable to the acquisition of commercially available off-the-shelf items.)

____ (ii) Alternate I (May 2008) of 52.223-9 (42 U.S.C. 6962(i)(2)(C)). (Not applicable to the acquisition of commercially available off-the-shelf items.)

____ (36) 52.223-11, Ozone-Depleting Substances and High Global Warming Potential Hydrofluorocarbons (June, 2016) (E.O. 13693).

____ (37) 52.223-12, Maintenance, Service, Repair, or Disposal of Refrigeration Equipment and Air Conditioners (June, 2016) (E.O. 13693).

____ (38) (i) 52.223-13, Acquisition of EPEAT® Registered Imaging Equipment (Jun 2014) (E.O.s 13423 and 13514).

____ (ii) Alternate I (OCT 2015) of 52.223-13.

____ (39)(i) 52.223-14, Acquisition of EPEAT® Registered Televisions (Jun 2014) (E.O.s 13423 and 13514).

____ (ii) Alternate I (Jun 2014) of 52.223-14.

____ (40) 52.223-15, Energy Efficiency in Energy-Consuming Products (Dec 2007) (42 U.S.C. 8259b).

____ (41)(i) 52.223-16, Acquisition of EPEAT[supreg]-Registered Personal Computer Products (OCT 2015) (E.O.s 13423 and 13514).

____ (ii) Alternate I (Jun 2014) of 52.223-16.

X (42) 52.223-18, Encouraging Contractor Policies to Ban Text Messaging While Driving (Aug 2011) (E.O. 13513).

____ (43) 52.223-20, Aerosols (June, 2016) (E.O. 13693).

____ (44) 52.223-21, Foams (June, 2016) (E.O. 13693).

____ (45)(i) 52.224-3, Privacy Training (JAN 2017) (5 U.S.C. 552a).

____ (ii) Alternate I (JAN 2017) of 52.224-3.

____ (46) 52.225-1, Buy American--Supplies (May 2014) (41 U.S.C. chapter 83).

____ (47) (i) 52.225-3, Buy American--Free Trade Agreements--Israeli Trade Act (May 2014) (41 U.S.C. chapter 83, 19 U.S.C. 3301 note, 19 U.S.C. 2112 note, 19 U.S.C. 3805 note, 19 U.S.C. 4001 note, Pub. L. 103-182, 108-77, 108-78, 108-286, 108-302, 109-53, 109-169, 109-283, 110-138, 112-41, 112-42, and 112-43).

____ (ii) Alternate I (May 2014) of 52.225-3.

____ (iii) Alternate II (May 2014) of 52.225-3.

____ (iv) Alternate III (May 2014) of 52.225-3.

____ (48) 52.225-5, Trade Agreements (Oct 2016) (19 U.S.C. 2501, et seq., 19 U.S.C. 3301 note).

X (49) 52.225-13, Restrictions on Certain Foreign Purchases (June 2008) (E.O.'s, proclamations, and statutes administered by the Office of Foreign Assets Control of the Department of the Treasury).

____ (50) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Oct 2016) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).

____ (51) 52.226-4, Notice of Disaster or Emergency Area Set-Aside (Nov 2007) (42 U.S.C. 5150

____ (52) 52.226-5, Restrictions on Subcontracting Outside Disaster or Emergency Area (Nov 2007) (42 U.S.C. 5150).

____ (53) 52.232-29, Terms for Financing of Purchases of Commercial Items (Feb 2002) (41 U.S.C. 4505, 10 U.S.C. 2307(f)).

____ (54) 52.232-30, Installment Payments for Commercial Items (Jan 2017) (41 U.S.C. 4505, 10 U.S.C. 2307(f)).

X (55) 52.232-33, Payment by Electronic Funds Transfer—System for Award Management (July 2013) (31 U.S.C. 3332).

____ (56) 52.232-34, Payment by Electronic Funds Transfer—Other than System for Award Management (July 2013) (31 U.S.C. 3332).

____ (57) 52.232-36, Payment by Third Party (MAY 2014) (31 U.S.C. 3332).

____ (58) 52.239-1, Privacy or Security Safeguards (Aug 1996) (5 U.S.C. 552a).

____ (59) 52.242-5, Payments to Small Business Subcontractors (JAN 2017)(15 U.S.C. 637(d)(12)).

____ (60)(i) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631).

____ (ii) Alternate I (Apr 2003) of 52.247-64.

(c) The Contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial services, that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items: (Contracting Officer check as appropriate.)

X (1) 52.222-17, Nondisplacement of Qualified Workers (May 2014) (E.O. 13495).

____ (2) 52.222-41, Service Contract Labor Standards (MAY 2014) (41 U.S.C. chapter 67).

____ (3) 52.222-42, Statement of Equivalent Rates for Federal Hires (MAY 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).

____ (4) 52.222-43, Fair Labor Standards Act and Service Contract Labor Standards--Price Adjustment (Multiple Year and Option Contracts) (MAY 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).

____ (5) 52.222-44, Fair Labor Standards Act and Service Contract Labor Standards--Price Adjustment (MAY 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).

____ (6) 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Requirements (MAY 2014) (41 U.S.C. chapter 67).

X (7) 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services--Requirements (MAY 2014) (41 U.S.C. chapter 67).

____ (8) 52.222-55, Minimum Wages Under Executive Order 13658 (DEC 2015) (E.O. 13658).

_____ (9) 52.222-62, Paid Sick Leave Under Executive Order 13706 (JAN 2017) (E.O. 13706).

_____ (10) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (MAY 2014) (42 U.S.C. 1792).

_____ (11) 52.237-11, Accepting and Dispensing of \$1 Coin (Sept 2008) (31 U.S.C. 5112(p)(1)).

(d) Comptroller General Examination of Record. The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records--Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(e) (1) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c), and (d) of this clause, the Contractor is not required to flow down any FAR clause, other than those in this paragraph (e)(1) in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause—

(i) 52.203-13, Contractor Code of Business Ethics and Conduct (Oct 2015) (41 U.S.C. 3509).

(ii) 52.203-19, Prohibition on Requiring Certain Internal Confidentiality Agreements or Statements (JAN 2017) (section 743 of Division E, Title VII, of the Consolidated and Further Continuing Appropriations Act, 2015 (Pub. L. 113-235) and its successor provisions in subsequent appropriations acts (and as extended in continuing resolutions)).

(iii) 52.219-8, Utilization of Small Business Concerns (Nov 2016) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$700,000 (\$1.5 million for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

(iv) 52.222-17, Nondisplacement of Qualified Workers (MAY 2014) (E.O. 13495). Flow down required in accordance with paragraph (l) of FAR clause 52.222-17.

- (v) 52.222-21, Prohibition of Segregated Facilities (Apr 2015).
- (vi) 52.222-26, Equal Opportunity (Sept 2016) (E.O. 11246).
- (vii) 52.222-35, Equal Opportunity for Veterans (Oct 2015) (38 U.S.C. 4212).
- (viii) 52.222-36, Equal Opportunity for Workers with Disabilities (Jul 2014) (29 U.S.C. 793).
- (ix) 52.222-37, Employment Reports on Veterans (Feb 2016) (38 U.S.C. 4212).
- (x) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496). Flow down required in accordance with paragraph (f) of FAR clause 52.222-40.
- (xi) 52.222-41, Service Contract Labor Standards (May 2014), (41 U.S.C. chapter 67).
- (xii) _____ (A) 52.222-50, Combating Trafficking in Persons (March 2, 2015) (22 U.S.C. chapter 78 and E.O. 13627).
- _____ (B) Alternate I (March 2, 2015) of 52.222-50 (22 U.S.C. chapter 78 and E.O. 13627).
- (xiii) 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Requirements (May 2014) (41 U.S.C. chapter 67.)
- (xvii) 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services--Requirements (May 2014) (41 U.S.C. chapter 67)
- (xiv) 52.222-54, Employment Eligibility Verification (Oct 2015) (E. O. 12989).
- (xv) 52.222-55, Minimum Wages Under Executive Order 13658 (Dec 2015) (E.O. 13658).
- (xvi) (A) 52.224-3, Privacy Training (JAN 2017) (5 U.S.C. 552a).
- (B) Alternate I (JAN 2017) of 52.224-3.
- (xvii) 52.222-62 Paid Sick Leave Under Executive Order 13706 (JAN 2017) (E.O. 13706).
- (xviii) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Oct 2016) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).
- (xix) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations. (May 2014) (42 U.S.C. 1792). Flow down required in accordance with paragraph (e) of FAR clause 52.226-6.
- (xx) 52.247-64, Preference for Privately-Owned U.S. Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx 1241(b) and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.

(2) While not required, the Contractor may include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of clause)

52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within five (5) Days of the contract expiration date.

(End of clause)

52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within five (5) days provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least ten (10) days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 66 months.

(End of clause)

252.232-7006 WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (MAY 2013)

(a) Definitions. As used in this clause--

Department of Defense Activity Address Code (DoDAAC) is a six position code that uniquely identifies a unit, activity, or organization.

Document type means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

Local processing office (LPO) is the office responsible for payment certification when payment certification is done external to the entitlement system.

(b) Electronic invoicing. The WAWF system is the method to electronically process vendor payment requests and receiving reports, as authorized by DFARS 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(c) WAWF access. To access WAWF, the Contractor shall--

(1) Have a designated electronic business point of contact in the System for Award Management at <https://www.acquisition.gov>; and

(2) Be registered to use WAWF at <https://wawf.eb.mil/> following the step-by-step procedures for self-registration available at this Web site.

(d) WAWF training. The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the “Web Based Training” link on the WAWF home page at <https://wawf.eb.mil/>.

(e) WAWF methods of document submission. Document submissions may be via Web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) WAWF payment instructions. The Contractor must use the following information when submitting payment requests and receiving reports in WAWF for this contract/order:

(1) Document type. The Contractor shall use the following document type(s).

2-IN-1

(2) Inspection/acceptance location. The Contractor shall select the following inspection/acceptance location(s) in WAWF, as specified by the contracting officer.

N09697

(3) Document routing. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table*

Field Name in WAWF	Data to be entered in WAWF
Pay Official DoDAAC	N68732
Issue By DoDAAC	N68836
Admin DoDAAC	N68836
Inspect By DoDAAC	_____
Ship To Code	N09697
Ship From Code	_____
Mark For Code	_____
Service Approver (DoDAAC)	_____
Service Acceptor (DoDAAC)	N09697
Accept at Other DoDAAC	_____
LPO DoDAAC	N09697
DCAA Auditor DoDAAC	_____
Other DoDAAC(s)	_____

(4) Payment request and supporting documentation. The Contractor shall ensure a payment request includes appropriate contract line item and subline item descriptions of the work performed or supplies delivered, unit price/cost per unit, fee (if applicable), and all relevant back-up documentation, as defined in DFARS Appendix F, (e.g. timesheets) in support of each payment request.

(5) WAWF email notifications. The Contractor shall enter the email address identified below in the "Send Additional Email Notifications" field of WAWF once a document is submitted in the system.

Amanda Glaros Piatt Amanda.Piatt@navy.mil 757-443-4521

(g) WAWF point of contact. (1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.

The Contractor shall follow instruction at
https://www.acq.osd.mil/dpap/dars/pgi/pgi.htm/current/PGI204_71.htm#payment_instructions

Amanda Glaros Piatt Amanda.Piatt@navy.mil 757-443-4521

(2) For technical WAWF help, contact the WAWF helpdesk at 866-618-5988.

(End of clause)

FREEDOM OF INFORMATION ACT

NAVSUP FLCJ FOIA REPRESENTATIVE:

Steven W. Palmer
NAVSUP Fleet Logistics Center Jacksonville
110 Yorktown Ave; 3rd Floor
Naval Air Station
Jacksonville, FL 32212
Telephone: 904-542-3824

UNIT PRICES

Contractor unit prices, when incorporated in to a Government contract, will be released under the Freedom of Information Act (FOIA) without further notice to the contractor submitter. If the Contractor takes issue with the release, it should submit its proposal data with the appropriate legends and explain in detail why such data cannot be released as a public record under the Freedom of Information Act.